

**CITY OF COLUMBUS  
BID WAIVER INFORMATION FORM**

TO ACCOMPANY LEGISLATION WHICH WAIVES ANY PROVISIONS OF COLUMBUS CITY CODES CHAPTER 329  
(PLEASE LIMIT YOUR RESPONSE TO THIS SHEET)

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1. Reasons for waiving City Code bid procedure:

- emergency breakdown causing unplanned need
- item to be purchased is of a perishable nature
- need to extend an existing contract
- there is not enough time to obtain formal bids to satisfy need
- non-price error on either the bidder's or the City's part in the bid proposal
- a new law or regulation requires immediate compliance
- other Prior vendor declined to provide services under the existent contract so new services were required with little notice.

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2. Detailed explanation of reason (must be completed by division):

The City Treasurer and other city agencies require armored car services to pick up and deliver deposits on a daily basis. While ordinance 0890-2017 passed on April 17, 2017 authorizing the City Treasurer's Office to modify its contract for armored car services, under the existent contract, services are unable to be continued by the vendor. As a result, the City Treasurer's Office sought quotes from three armored car carriers; two carriers responded.

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3. Informal procedure used:

- telephone quotations
- written quotations – quotes received by e-mail
- negotiations

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4. Informal bids received and prices for each:

Garda – no bid  
Loomis – \$50/trip for each of Rec & Parks, PVB, DPU, Building & Zoning; \$25/trip for Municipal Court Clerk and City Treasurer  
Dunbar – \$20.70/trip for each of Rec & Parks, PVB, DPU, Building & Zoning, Municipal Court Clerk; \$25.70 for the City Treasurer

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5. If lowest bid was not accepted, explain criteria for award:

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ORDINANCE #:

APPROVED BY:

Authorized Approval on Corresponding Legislative File

DATE:

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