

Food and Beverage Expenditure Request Form

Department	Public Safety for City Council
Description	Columbus Public Safety Week 2024- Block Parties, Etc.
Public Purpose	To build relationships between the community and public safety officials and promote community engagement; To address the diverse public safety needs of the community; To connect constituents with resources and programming related to affordable, accessible, and high quality Public Safety services and tools.
Date of Event	September 8-14, 2024
Estimated Number of Attendees	500+

AC # TBD

BRPO# ~~BRPO002899~~ Department/Division# 3001
 BRDI# _____

Category	Description	Amount
Food & Beverage	Blue Tie Catering; Food Trucks; Cotton Candy	\$ 10,132.00
Venue		\$ -
Amenities		\$ -
Mementos		\$ -
Other* (complete list below)		\$ 10,132.00
Total		\$ 10,132.00

→ \$4,162.50 (ord. 3348-2024)
 → \$5,451.98 (ord. 3351-2024)

Other Expenses			
Description	Amount	Date	Comments
\$ -		Total Other	

Pcard Usage	\$ -
Petty Cash Usage	\$ -

Comments:

Total Encumbrance Request	\$ 10,132.00
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DEPARTMENT CERTIFICATE



I certify that the expenditures listed herein serve a public purpose through encouraging public attendance, participation and engagement, or through recognizing and developing staff for better programmatic and service delivery to the community.

 Department Director Signature (required)

10/15/24

 Date