

**SUBAWARD GRANT AGREEMENT  
BETWEEN  
CITY OF COLUMBUS, OHIO  
AND  
ECONOMIC AND COMMUNITY DEVELOPMENT INSTITUTE, INC.  
FOR  
CAPITAL FOR CONSTRUCTION TECHNICAL ASSISTANCE AND WORKSHOPS  
PROGRAM**

\*ANY ALTERATIONS OF THIS AGREEMENT WILL RESULT IN REVOCATION OF CITY ATTORNEY APPROVAL\*

This Subaward Grant Agreement is made and entered into by and between the City of Columbus, Department of Finance and Management (hereinafter referred to as the "City"), and Economic and Community Development Institute, Inc. (hereinafter referred to as the "Grantee or Subrecipient/Beneficiary").

**WHEREAS**, the City requests services that will be paid from the Community Development Block Grant Fund #2248; and

**WHEREAS**, the City solicited CDBG-eligible project proposals for the 2022 program year; and

**WHEREAS**, funding is requested to support the Economic and Community Development Institute for the Capital for Construction Technical Assistance and Workshops Program; and

**WHEREAS**, the Subrecipient is administering the Technical Assistance and Workshops Program which will provide industry-specific training, technical assistance, access to markets and bid opportunities, and connect businesses to working capital; and

**WHEREAS**, the City seeks to enter into a Subaward Grant Agreement with the Subrecipient, a non-profit organization with the mission to invest in people to create measurable and enduring social and economic change; and

**WHEREAS**, the City has selected the Subrecipient to become a grant subrecipient under the CDBG grant fund #2248; and

**WHEREAS**, this Subaward Grant Agreement provides funding to support program activities and operations occurring during 2022;

**NOW, THEREFORE**, in consideration of the mutual covenants contained herein, the parties hereto agree to the following:

**I. SCOPE OF SERVICE**

The Subrecipient hereby agrees to use grant funds for the scope of services in the manner set forth by this Subaward Grant Agreement, its Exhibits, applicable program guidelines, and applicable provisions of the *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (the Uniform Guidance). The details and the definition of these services are found in **Exhibit A: SCOPE OF SERVICES** attached hereto and hereby made a part of this Subaward Grant Agreement.

**II. TERM OF AGREEMENT**

This Subaward Grant Agreement shall be in force for a period commencing on March 01, 2022 through December 31, 2022.

### III. COMPENSATION AND REPORTING

- A. X **This grant is a reimbursement grant.** The City shall pay to the Subrecipient a sum not to exceed the total of \$200,000.00 (Two Hundred Thousand Dollars and Zero Cents) as detailed on the Budget included as part of the **SCOPE OF SERVICES** in Exhibit A, and incorporated herein as if fully rewritten, for full and complete compensation, contingent upon satisfactory completion of any and all services rendered or performed pursuant to this Subaward Grant Agreement. Payment is to be made upon receipt of an invoice and receipt of performance reports as further described in attached Exhibit B.
- B. The City is not obligated to contribute more than \$200,000.00 to the program nor is the Subrecipient authorized to seek reimbursement from the City for any program expenses in excess of \$200,000.00. If there should be program expenses in excess of this amount that the Subrecipient would like the City to pay for, approval must be obtained from the appropriate City officials prior to the Subrecipient incurring the additional expenses. Necessary City approvals shall include approval by City Council of an ordinance to modify this subaward grant agreement allowing additional funds to be contributed, and execution by the City of a written modification for that purpose. Should the Subrecipient incur any additional expenses prior to obtaining these approvals, the City is not obligated to pay said costs.
- C. A final report is to be delivered detailing the results of the program as set forth in Exhibit B and a summary of funding spent as compared to the program Budget. (See Exhibit A for the program Budget.) This report constitutes a closeout report and shall be submitted to the City within 60 days following the end of the subaward period of performance.
- D. Exhibit C, *Table of Required Data Elements*, contains certain information required by the Uniform Guidance and that Subrecipient may require in order to be compliant with certain federal reporting requirements.

### IV. TERMINATION

- A. Termination of Agreement for Cause. If, through any cause, the Subrecipient shall fail to fulfill in a timely and proper manner its obligations under this Subaward Grant Agreement, or if the Subrecipient shall violate any of the covenants, agreements, or stipulations of this Subaward Grant Agreement, the City shall thereupon have the right to terminate this Subaward Grant Agreement by giving written notice to the Subrecipient and specifying the effective date of such action.
- B. Termination for Convenience of City. The City may terminate this Subaward Grant Agreement at any time by giving at least thirty (30) days' notice in writing.
- C. Termination Closeout Reports. The Subrecipient agrees to submit to the City a Subaward Grant Agreement closeout report not later than thirty (30) days following the termination of this Subaward Grant Agreement, notwithstanding cause.

### V. SEVERABILITY

The provisions of this Subaward Grant Agreement are severable and in the event that one or more of the provisions are found to be inconsistent with legal requirements upon any party, and therefore unenforceable, the remaining provisions shall remain in full force and effect.

**VI. EQUAL OPPORTUNITY CLAUSE**

Organizations awarded grants from the Subrecipient agree to abide by all of the terms, conditions and requirements set forth in Columbus City Code Section 3906.02, Equal Opportunity Clause:

- A. The Subrecipient will not unlawfully discriminate against any employee or applicant for employment because of race, sex, sexual orientation, gender identity or expression, color, religion, ancestry, national origin, age, disability, familial status or military status. The Subrecipient will take affirmative action to ensure that applicants are employed, and that employees are treated during employment without regard to their race, sex, sexual orientation, gender identity or expression, color, religion, ancestry, national origin, age, disability, familial status or military status. Such action shall include, but not be limited to, the following: employment up-grading, demotion, or termination; rates of pay or other forms of compensation; and selection for training. The Subrecipient agrees to post in conspicuous places, available to employees and applicants for employment, notices summarizing the provisions of this Equal Opportunity Clause.
- B. The Subrecipient will, in all solicitations or advertisements for employees placed by or on behalf of the Subrecipient, state that the Subrecipient is an equal opportunity employer.
- C. It is the policy of the City of Columbus that business concerns independently owned, operated, and controlled by MBE/WBEs shall have the maximum practicable opportunity to participate in the performance of contracts awarded by the City.
- D. The Subrecipient shall permit access to any relevant and pertinent reports and documents by the Office of Diversity and Inclusion Director for the sole purpose of verifying compliance with Title 39 and the Office of Diversity and Inclusion regulations. All such materials provided to the Office of Diversity and Inclusion by the Subrecipient shall be considered confidential.
- E. The Subrecipient will not obstruct or hinder the Office of Diversity and Inclusion Director or his/her deputies, staff and assistants in the fulfillment of the duties and responsibilities imposed by Title 39 of the Columbus City Codes.
- F. The Subrecipient and each subcontractor will include a summary of this Equal Opportunity Clause in every subcontract. The Subrecipient will take such action with respect to any subcontractor as is necessary as a means of enforcing the provisions of the Equal Opportunity Clause.
- G. The Subrecipient agrees to refrain from subcontracting any part of this Subaward Grant Agreement or modification thereto to a contractor not holding a valid certification number as provided for in Title 39.
- H. Failure or refusal of the Subrecipient or a subcontractor to comply with the provisions of Title 39 may result in cancellation of this Subaward Grant Agreement.

**VII. CITY AND OTHER TAXES**

The Subrecipient agrees to withhold and pay all City income taxes due or payable under the provisions of Chapter 362, Columbus City Codes, for wages, salaries and commissions paid to its employees and further agrees that any of its subcontractors shall be required to agree to withhold and pay any such City income taxes due under said chapter for services performed under a subaward grant agreement. If it has been determined by the Columbus Income Tax Division that

**X. COMPLIANCE WITH LAWS**

The Subrecipient agrees to comply with all applicable federal, state, and local laws in the conduct of the work hereunder. The Subrecipient accepts full responsibility for payment of all taxes; including, without limitation, unemployment compensation insurance premiums, all income tax deductions, social security deductions, and any and all other taxes or payroll deductions required for all employees engaged by the Subrecipient in the performance of the work authorized by this Subaward Grant Agreement. The City shall not be liable for any taxes under this Subaward Grant Agreement. When required by the City, the Subrecipient shall furnish one (1) copy of its Workers' Compensation Insurance Certificate.

**XI. RESPONSIBILITY FOR CLAIMS**

The Subrecipient agrees to hold the City harmless from any and all claims for damages resulting from activities in furtherance of the work hereunder. The Subrecipient shall reimburse the City for any judgments for infringement of patent or copyright rights. The Subrecipient agrees to defend against any such claims or legal action if called upon by the City to do so.

**XII. CAMPAIGN CONTRIBUTIONS**

The Subrecipient hereby certifies the following: that it is familiar with Ohio Revised Code ("O.R.C.") Section 3517.13; that it is in full compliance with Divisions (I) and (J) of that Section; that it is eligible for this Subaward Grant Agreement under the law and will remain in compliance with O.R.C. Section 3517.13 for the duration of this Subaward Grant Agreement and for one year thereafter.

**XIII. WAGE THEFT AND ENFORCEMENT COMMISSION**

Subrecipient agrees to abide by all of the terms, conditions and requirements set forth in Columbus City Codes Chapter 377, Wage Theft Prevention and Enforcement, which chapter is incorporated herein by reference.

**XIV. ADDITIONAL REQUIREMENTS**

**A. The Subrecipient as a Subrecipient**

The Subrecipient, as a Subrecipient, understands that this Subaward Grant Agreement with the City of Columbus, Department of Finance and Management utilizes Federal Grant monies to compensate the Subrecipient from Assistance Listing No. 14.218, Community Development Block Grant, from the US Department of Housing and Urban Development. As such, the Subrecipient agrees to comply with all Federal laws and regulations along with the appropriate requirements of Federal Uniform Guidance. The Subrecipient agrees to provide the City with the Subrecipient's DUN and Bradstreet Data Universal Numbering System (DUNS) Number and evidence of a current, active registration within the System for Award Management (SAM) at the time of signing.

During the term of this Subaward Grant Agreement, the Subrecipient agrees to allow City to monitor effectively the Subrecipient's use of these Federal grant monies and to ensure that the Subrecipient's performance goals are being achieved. This monitoring may include special reporting, site visits, regular contact, or other means to provide reasonable assurance that the Subrecipient administers the Federal award in compliance with laws, regulations, and provisions of the Subaward Grant Agreement.

The City of Columbus is required to ensure that Subrecipients comply with the audit requirements of the Federal Uniform Guidance. The Subrecipient agrees to assist the City of Columbus in this effort by providing any needed information as requested and by complying with the audit requirements of the Federal Uniform Grant Guidance.

- B. **Use of City funds:** The Subrecipient acknowledges and agrees that the funds Subrecipient receives from the City are only to be for reimbursement of approved program expenses. An itemized list of approved program expenses is delineated in the attached Scope of Services (**Exhibit A**). It is understood by the City and the Subrecipient the dollar amounts listed for each line item in the Budget are estimates which are subject to change. The Subrecipient need not seek City approval to change budgeted amounts for those line items so as long as the overall amount to be reimbursed the Subrecipient by the City does not exceed the maximum amount the City has agreed to reimburse Subrecipient for the program. City approval is, however, needed for the Subrecipient to add new line items to the Budget that will be reimbursed by City funds, even if the total budgeted amount remains below the agreed upon maximum reimbursement amount, to ensure the City approves the use of grant funds on those Budget items. Written approval (which can be in the form of exchanged emails) must be obtained from the City contact identified in the attached Scope of Services (**Exhibit A**) or an alternate person subsequently named to replace that contact during the term of this Subaward Grant Agreement.
- C. **Refund of funds reimbursed by the City:** The Subrecipient shall keep a complete and accurate account of actual costs incurred for the program, with a final accounting to be performed following the conclusion of the program. If, after final accounting, it should be determined the program costs reimbursed Subrecipient by the City are more than the Subrecipient's actual program costs, the extra funds shall be refunded to the City. This refund is to be made within 60 days of the completion of final accounting.

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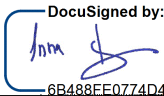
IN WITNESS WHEREOF, the duly authorized representatives of the parties have herein set their hands in agreement to this Subaward Grant.

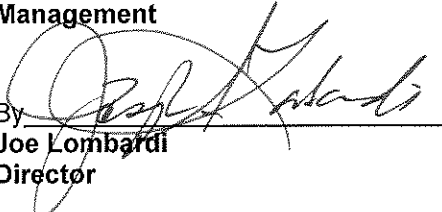
SUBRECIPIENT:

CITY:

Economic and Community  
Development Institute, Inc.

City of Columbus  
Department of Finance and  
Management

DocuSigned by:  
  
By \_\_\_\_\_  
6B488FE0774D4CE  
**Inna Kinney**  
**Founder & CEO**

  
By \_\_\_\_\_  
**Joe Lombardi**  
**Director**  
*By Eric Ruston*

Date 5/12/2022

Date May 9, 2022

APPROVED AS TO FORM AND  
CORRECTNESS:

By Electronic Approval  
Zachary M. Klein  
Columbus City Attorney

Date Upon Confirmation of PO \_\_\_\_\_

## EXHIBIT A – SCOPE OF SERVICES

### I. Description of Services

#### A. Background-

Economic and Community Development Institute (ECDI) developed the Capital for Construction (CfC) program to incorporate industry-specific training (i.e. Accurate Project Estimation; the Bidding Process; Insurance Requirements for Construction Contractors; Understanding Construction Contracts; etc.), one-on-one technical assistance (TA), access to markets and bid opportunities, and access to working capital through ECDI's innovative Mobilization Loan product. ECDI has been operating the Capital for Construction program over the past several years. This new funding will expand trainings and workshops the program is able to provide to businesses participating in the Capital for Construction program, allowing the program to serve an additional 50 businesses during the timeframe of this Subrecipient Grant Agreement.

B. Objective- The objective of the Capital for Construction program is to offer access to loan capital, industry and business/finance training and TA from the core CfC program, along with mentorship, and specialized workshops through the new Incubator/Acceleration sub-project. Through the CfC program, ECDI will offer targeted support to low income and MBE, WBE businesses.

#### D. Performance Measures-

##### a. Workshops

i. ECDI will host Capital for Construction workshops each quarter featuring various topics such as safety training, bid preparation, construction drawings, scheduling, accounting, financial fundamentals, payroll, construction software, insurance and bonding, and legal services. An estimated 10 businesses will attend each workshop.

##### b. Technical Assistance

i. ECDI will provide ongoing technical assistance to at least 50 local small businesses. Examples of Technical Assistance include one-on-one business coaching, industry specific no cost professional resources, access to national resources through partners like the Small Business Association, National Association of Minority Contractors, and Nationwide.

##### c. Business Incubation

i. The Capital for Construction program will incubate and accelerate 24 businesses through a partnership with the Builders Exchange of Central Ohio. ECDI completed a needs assessment with each business to identify specific needs, challenges and opportunities. Incubated businesses will receive ongoing one-on-one training. Accelerator stage businesses will receive loan packaging assistance and enhanced services focused on mentorship and access to technology.

##### d. Support Services

i. Clients needing intensive support can access third party industry specific consulting services in the following areas: Legal, QuickBooks, Financial Literacy, Website Creation, and Marketing. This is based on a one-hour intake interview with the client and ECDI staff person.

##### e. Resources Distribution

i. Emerging minority construction companies needing general small business services will receive free resources from ECDI's Business Incubation and Innovation Center (BIIC). BIIC offers a hub where clients can find guidance from experts, training to improve their skills in topics including finance, legal, marketing, management, and co-working spaces with professional amenities.

II. Budget-

A. The subrecipient is permitted to make budget modifications up to 10% of the total award to reallocate funds by category to allow for the timely expenditure of award without prior written approval by the City. The following budget is agreed upon by both parties for a maximum obligation not to exceed \$200,000.00.

<b><u>Budget Category</u></b>	<b><u>Budget Amount</u></b>
Personnel	\$72,800
Fringe Benefits	\$16,000
Occupancy	\$10,000
Office Supplies	\$1,200
Contracted Services	\$100,000
<b>Total Budget</b>	<b>\$200,000</b>

- a. Personnel: Personnel supported by this grant include CfC program staff providing one-on-one technical assistance and coordinating CfC training programs; ECDI's Relationship Manager working with prospective CfC borrowers; and grants management and fiscal staff administering and monitoring the grant.
- b. Contracted Services: Contracted services supported by this grant include a CfC consultant providing direct technical assistance to CfC clients and program development guidance.

III. Monthly Reporting Requirements-

- A. Financial Reporting- The subrecipient will utilize Exhibit B Subrecipient Reporting Form as the primary monthly invoice or as supporting documentation to a preferred standard invoice utilized by the organization. All reported monthly expenditures must have supporting documentation submitted along with the Subrecipient Reporting Form. Examples of invoice supporting documentation includes payroll records (distribution reports, pay stubs, time sheets) to support all personnel and fringe expenditures, paid invoices, purchase orders, or receipts for goods and services.
- B. Program Performance Reporting- Exhibit B will also include required program performance reporting metrics that must be reported on a monthly basis by the subrecipient. The reported performance metrics must include supporting documentation. Examples of programmatic supporting documentation includes enrollment acceptance for eligible applicants, workshop rosters, agendas, itineraries. The monthly performance report will also include a narrative discussion on the overall effectiveness of the program for the reporting period. Include a description of the program goals and objectives and make them SMART: Specific, Measurable, Achievable, Relevant, and Time-Bound. Also, as part of the narrative report, ECDI is required provide a list of clients/businesses and the Tax Identification Number for each business assisted that will be reported to the City.
- C. Final Reporting- Each monthly report will indicate the current and cumulative year-to-date financial and program performance reporting. As such, the final monthly report cumulative data will serve as the final data reported to the City. The final monthly report narrative should include a discussion on the overall effectiveness of the program for the entire period of performance. Was the organization able to achieve the program goals set forth at the start of the year? Why or why not?



#### IV. Post Award Requirements-

The Subrecipient agrees to comply, at minimum, with 2 CFR Part 200, Subpart D for all post award requirements, which include but are not limited to: Financial management, Internal controls, Payment, Program income, Real property, Procurement, Bonding Requirements, Financial Reporting, Monitoring and reporting program performance, Record retention and access, and Closeout.

A. Payment: Compensation as provided in this Subaward Grant Agreement shall be paid by City to Subrecipient pursuant and subject to the following requirements and conditions:

1. Reimbursement of Expenditures: Subject to receipt of funds from the United States Treasury, the city agrees to reimburse the Subrecipient for authorized expenditures for which vouchers and other similar documentation to support payment expenses are maintained in accordance with 2 CFR 200 and all other requirements under this Subaward Grant Agreement.
2. Payment Procedures: The City will pay to the Subrecipient funds available under this Subaward Grant Agreement based upon information submitted by the Subrecipient and consistent with any approved budget and City policy concerning payments. Payments will be made for actual costs incurred and paid for by the Subrecipient. Payments will be adjusted, as applicable, by the City in accordance with program income balances available in Subrecipient accounts. In addition, the City reserves the right to liquidate funds available under this Subaward Grant Agreement for costs incurred by the City on behalf of the Subrecipient.

B. Program Income: The Subrecipient shall report all program income as defined at 24 CFR 570.500(a) generated by activities carried out with CDBG funds made available under this Subaward Grant Agreement. The use of program income by the Subrecipient shall comply with the requirement set forth at 24 CFR 570.504. By way of further limitations, the Subrecipient may only use such income during the Subaward Grant Agreement period for activities permitted under this Subaward Grant Agreement and shall reduce requests for additional funds by the amount of any such program income balance on hand. All unused program income shall be returned to the City at the end of the Subaward Grant Agreement period.

C. Interest: Any interest earned on cash advances from the U.S. Treasury is not program income and shall be remitted promptly to the City. Cash advances include, but are not limited to, interest earned on Revolving Loan funds, as defined at §570.500(b).

D. Procurement:

1. General Procurement Standards: The Subrecipient must use its own documented procurement procedures which reflect applicable State and local laws and regulations, provided that the procurements conform to applicable Federal law and the standards identified in 2 CFR §200.318-200.326.

a. Conflict of Interest: By signing this Subaward Grant Agreement, the Subrecipient certifies compliance with the following requirements:

- (1) Employee conflict of interest: The Subrecipient must maintain written standards of conduct covering conflicts of interest and governing the performance of its employees engaged in the selection, award and administration of contracts. No employee, officer, or agent must participate in the selection, award, or administration of a contract supported by a Federal award if he or she has a real or apparent conflict of interest. The standards of conduct must provide for disciplinary actions to be applied for violations of such standards by officers, employees, or agents of the non-Federal entity.
- (2) Organizational conflict of interest: If the Subrecipient has a parent, affiliate, or subsidiary organization that is not a state, local government, or Indian tribe,

the Subrecipient must also maintain written standards of conduct covering organizational conflicts of interest. Organizational conflicts of interest means that because of relationships with a parent company, affiliate, or subsidiary organization, the Subrecipient is unable or appears to be unable to be impartial in conducting a procurement action involving a related organization.

b. Competition: All procurement transactions must be conducted in a manner providing full and open competition consistent with the standards of 2 CFR 200 (§200.318-200.320).

c. Methods of Procurement:

- (1) Procurement by micro-purchases
- (2) Procurement by small purchase procedures
- (3) Procurement by sealed bids (formal advertising)
- (4) Procurement by competitive proposals
- (5) Procurement by noncompetitive proposals

d. Compliance: All program assets (unexpended program income, property, equipment, etc.) shall revert to the City upon termination of this Subaward Grant Agreement.

e. Security: Subrecipient accepts responsibility of all items secured with federal funds remaining in its possession. Subrecipient will establish a security plan for all sensitive items. In the event of loss due to theft, Subrecipient will notify the local police immediately.

E. Closeout: The Subrecipient's obligation to the City shall not end until all post-closeout requirements are met in accordance with 2 CFR 200 Subpart D. Activities during this close-out period shall include, but are not limited to: making final payments and reporting, disposing of program assets (including the return of all unused material, equipment, program income balances, and accounts receivable to the City), and determining the custodianship of records.

#### V. Cost Principles:

The Subrecipient agrees to comply, at minimum, with 2 CFR Part 200, Subpart E Cost Principles for administering its program. These principles shall apply for all costs incurred.

#### VI. Audit Requirements:

The Subrecipient agrees to comply, at minimum, with 2 CFR Part 200, Subpart F Audit Requirements. All Subrecipient records with respect to any matters covered by this Subaward Grant Agreement shall be made available to the City, its designees, or the Federal Government, at any time during normal business hours, as often as the City or its designees deem necessary to audit, examine, and make excerpts or transcripts of all relevant data. Any deficiencies noted in audit reports must be fully cleared by the Subrecipient within thirty (30) days after receipt by the Subrecipient. Failure of the Subrecipient to comply with the above audit requirements will constitute a violation of this Subaward Grant Agreement and may result in the withholding of future payments.

**EXHIBIT B – SUBRECIPIENT REPORTING FORM**

**City Department:** Finance and Management  
**City Division:** Grants Management Section

THE CITY OF  
**COLUMBUS**  
 ANDREW J. GINTHER, MAYOR

**CDBG Subrecipient Monthly Report & Invoice**

DEPARTMENT OF FINANCE  
 AND MANAGEMENT

<b>AGENCY NAME:</b>	Economic and Community Development Institute, Inc.	<b>Cost Basis:</b> <input type="checkbox"/> Cash <input type="checkbox"/> Accrual
<b>PROJECT NAME:</b>	Capital for Construction Technical Assistance	
<b>CONTRACT PO#:</b>		
<b>INVOICE #:</b>		
<b>INVOICE DATE:</b>		

BUDGETED COST CATEGORY	CURRENT APPROVED BUDGET	THROUGH PRIOR INVOICE	CURRENT MONTHLY INVOICE	TOTAL EXPENDITURES TO DATE	REMAINING CONTRACT BALANCE
Personnel	\$ 72,800.00			\$ -	\$ 72,800.00
Fringe Benefits	\$ 16,000.00			\$ -	\$ 16,000.00
Occupancy	\$ 10,000.00			\$ -	\$ 10,000.00
Office Supplies	\$ 1,200.00			\$ -	\$ 1,200.00
Contracted Services	\$ 100,000.00			\$ -	\$ 100,000.00
				\$ -	\$ -
				\$ -	\$ -
				\$ -	\$ -
				\$ -	\$ -
				\$ -	\$ -
<b>Total Costs</b>	<b>\$ 200,000.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 200,000.00</b>

PROGRAM INCOME SUMMARY	THOUGH PRIOR INVOICE	CURRENT RECEIVED	TOTAL RECEIVED	TOTAL EXPENDED YTD	UNEXPENDED BALANCE
			\$ -		\$ -

<b>REPORT PREPARED BY:</b> (Fiscal or Program Staff)	<b>Name:</b>		<b>TOTAL PAYMENT REQUEST</b>	
	<b>Title:</b>		<b>CURRENT MONTHLY COSTS</b>	\$ -
	<b>Signature:</b>		<b>(less) UNEXPENDED PI BALANCE</b>	\$ -
	<b>Date:</b>		<b>NET PAYMENT DUE:</b>	\$ -

<b>CERTIFIED BY:</b> (Admin staff)	<b>Name:</b>		<b>REMIT TO:</b>
	<b>Title:</b>		
	<b>Signature:</b>		
	<b>Date:</b>		

By signing this report, I certify to the best of my knowledge and belief that the report is true, complete, and accurate, and the expenditures, disbursements and cash receipts are for the purposes and objectives set forth in the terms and conditions of the Federal award. I am aware that any false, fictitious, or fraudulent information, or the omission of any material fact, may subject me to criminal, civil or administrative penalties for fraud, false statements, false claims or otherwise. (U.S. Code Title 18, Section 1001 and Title 31, Sections 3729-3730 and 3801-3812).

## CDBG Subrecipient Monthly Performance Report

<b>AGENCY NAME:</b>	
<b>PROJECT NAME:</b>	

<u>Service Category</u>	<u>Number this reporting period</u>	<u>Total number year-to-date</u>
New Businesses Assisted		
Existing Businesses Assisted		
<b>Total</b>	<b>0</b>	<b>0</b>

**Provide a narrative discussion of the program goals and objectives and attach to the monthly report.**

**EXHIBIT C – TABLE OF REQUIRED DATA ELEMENTS**

<b>Required Data Element</b>	<b>Response / Reference</b>
Subrecipient Name	Economic and Community Development Institute, Inc.
Subrecipient's Unique Entity Identifier	UEI: NCBNNMBAEL3
Federal Award Identification Number (FAIN)	B22MC390009
Federal Award Date	TBD
Subaward Period of Performance Start and End Date	March 01, 2022-December 31, 2022
Subaward Budget Period Start and End Date	March 01, 2022-December 31, 2022
Amount of Federal Funds Obligated by this action by the pass-through entity to the subrecipient	\$200,000.00
Total Amount of Federal Funds Obligated to the subrecipient by the pass-through entity including the current financial obligation	\$200,000.00
Total Amount of the Federal Award committed to the subrecipient by the pass-through entity	\$200,000.00
Federal award project description, as required to be responsive to the Federal Funding Accounting and Transparency Act (FFATA)	ECDI has requested CDBG funding to provide business training and technical assistance for Columbus small businesses in the construction industry.
Name of Federal awarding agency, pass-through entity, and contact information for awarding official of the Pass-through entity	U.S. Department of Housing and Urban Development, City of Columbus, Deputy Director Eric Russell <a href="mailto:EJRussell@columbus.gov">EJRussell@columbus.gov</a>
Assistance Listing Number and Title	14.218 Community Development Block Grant
Identification of whether the award is Research & Development (R&D)	No
Indirect cost rate	N/A