
INTEROFFICE MEMORANDUM

TO: TOM CRAWFORD
FROM: RUSSELL FIGLEY
SUBJECT: SHELLY & SANDS PAYMENTS
DATE: AUGUST 9, 2017
CC: NANCY BLAKE

Two payments for work completed by Shelly & Sands during the transition from Performance to DAX at the end of 2015 and beginning of 2016 were not fully processed. Payment for these services is required.

The encumbrances for these projects, EL017118 and EL016071, were cancelled because the FINAL payments were believed to have been processed fully.

1066-2015, AC037819, EL017118, UIRF - Brentnell Avenue Ph. 1
Invoice #4 - \$10,325.08

1607-2014, AC036627, EL016071, Resurfacing 2014 Project 4
Invoice #9 FINAL - \$113,112.83

Total payment: \$123,437.91