

**CITY OF COLUMBUS
BID WAIVER INFORMATION FORM**

TO ACCOMPANY LEGISLATION WHICH WAIVES ANY PROVISIONS OF COLUMBUS CITY CODES CHAPTER 329
(PLEASE LIMIT YOUR RESPONSE TO THIS SHEET)

1. Reasons for waiving City Code bid procedure:

- emergency breakdown causing unplanned need
- item to be purchased is of a perishable nature
- need to extend an existing contract
- there is not enough time to obtain formal bids to satisfy need
- non-price error on either the bidder's or the City's part in the bid proposal
- a new law or regulation requires immediate compliance
- other Purchasing directly from manufacturer with a fixed pricing set for all distributors, Fall purchasing deadline.

2. Detailed explanation of reason (must be completed by division):

Syngenta offers a fall purchasing program to its vendors that packages pesticides into bundles and offers deep discounts and rebates and sets pricing for all distributors. In order to take advantage of Syngenta's fall purchasing program the order must be placed by December 2021 to be eligible. This distributor offers services (soil testing, water testing, educational programs) the others do not.

3. Informal procedure used:

- telephone quotations
- written quotations
- negotiations

4. Informal bids received and prices for each:

5. If lowest bid was not accepted, explain criteria for award:

ORDINANCE #:

APPROVED BY:

Authorized Approval on Corresponding Legislative File

DATE:
