

Keith Wilbur

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Education

Master of Business Administration Ohio University College of Business, Athens, OH **Concentration: Executive Mgmt.**
Bachelor of Arts Ohio University College of Arts & Sciences, Athens, OH **Economics | History | Political Science**

Experience

Ohio Capital Corporation for Housing (OCCH) Columbus, Ohio April 2019 – Present

Underwriter | Capital Markets

- Analyze feasibility, financing, and risk to ensure viability of LIHTC developments while engaging national and local developer partnerships. To date, I've helped close 23 total LIHTC developments consisting of over \$201MM in equity, 1,428 units of affordable housing, spread over 12 developer relationships. I've underwritten for a diverse array of developments, including OCCH's largest ever single equity investment, as well as LIHTC, Historic, Energy credit equity, and deals with complex financial structures. I currently manage an individual underwriting queue for 2024 that encompasses 15 signed deals and an additional 4 expected assignments (with more in the pipeline), including ventures with new developer and management partnerships, and expansion into previously unoperated states for OCCH.

Compliance Coordinator | Asset Management & Compliance

- Formalized and integrated new reporting mechanisms for Asset Management, successfully reducing the amount of risk in the lease up phase of a property. This role requires testing and auditing files for compliance with state and federal regulations, preparing sources and uses documents to analyze and inform partners of the necessary occupancy and affordability requirements per different funding sources, as well as planning and coordinating the yearly file audit process for active properties in our portfolio, in addition to regular partner interfacing. Professional certifications received and maintained to date include the Housing Credit Certified Professional (HCCP) and the Specialist in Housing Credit Management (SHCM).

Hocking. Athens. Perry. Community Action (HAPCAP) Glouster, Ohio January 2017 – September 2018

Program Manager | Athens County CCMEP

- Successfully managed a Comprehensive Case Management & Employment Program (CCMEP), providing job training & soft-skills development, as well as coordinating employment opportunities for individuals aged 16-24 receiving Ohio Works First (OWF) cash assistance, or are eligible through the Workforce Innovation & Opportunity Act (WIOA). This position requires a variety of abilities, including payroll, new hire processes, & conflict resolution, grant management & reporting, the ability to manage a diverse population of participants.

Tattletale Portable Alarm Systems Westerville, Ohio June 2015 - January 2017

Lead - Account Management & Inside Sales | Technical Support & Billing

- Effectively managed customer relationships from initial sale to technical support & billing, requiring extensive knowledge in each category. Successfully stabilized and boosted monitoring billing—helping save in excess of \$200,000— in addition to fielding advanced technical support calls, and leading sales of alarm systems in the department.

Leadership & Community Involvement

Parsons Avenue Redevelopment Commission | Board Member January 2023 - Present

Rural Action | Treasurer & Board Member June 2022 - Present

Ethiopian Tewahedo Social Services | Board Member & Development Committee Chair May 2021 - Present

NASLEF Emerging Leaders | Member March 2021 - Present

Horizon Prison Initiative | Board Member July 2020 - Present

Foundation for Appalachian Ohio | Scholarship Committee January 2018 - Present

Center for Student Legal Services | Board Chair May 2013 - May 2015

Ohio University Board of Trustees | Student Trustee May 2013 - May 2015