

**CITY OF COLUMBUS**  
**BID WAIVER INFORMATION FORM**

TO ACCOMPANY LEGISLATION WHICH WAIVES ANY PROVISIONS OF COLUMBUS CITY CODES CHAPTER 329  
(PLEASE LIMIT YOUR RESPONSE TO THIS SHEET)

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1. Reasons for waiving City Code bid procedure:

- emergency breakdown causing unplanned need
- item to be purchased is of a perishable nature
- need to extend and existing contract
- there is not enough time to obtain formal bids to satisfy need
- non-price error on either the bidder's or the City's part in the bid proposal
- a new law or regulation requires immediate compliance
- other \_\_\_\_\_

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2. Detailed explanation of reason (must be completed by division):

To obtain the highest possible revenue from the sale by the use of a broker is the best possible solution due to the uniqueness of this equipment. The City of Columbus used the services of Air Flite as a broker in the sale of a helicopter in 2006. The Department of Public Safety is requesting that the provisions of Chapter 329 of the City Code pertaining to the sale of city-owned personal property be waived. By expediting this sale, revenues could be greater than anticipated due to the current demand in the marketplace for this type of helicopter.

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3. Informal procedure used:

- telephone quotations
- written quotations
- negotiations

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Informal bids received and prices for each:

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4. If lowest bid was not accepted, explain criteria for award:

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ORDINANCE #:

APPROVED BY:

Authorized Approval on Corresponding Legislative File

DATE:

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