

Oct 20

1 pm

September 23, 2004

Mr. & Mrs. Patrick J. Meers
633 High Street
Worthington, Ohio 43085

RE: Graham School
3936 Indianola Avenue

Subject: Re-furbishing of Building "B"

Dear Mr. & Mrs. Meers:

Your letter and attached drawings that were postmarked September 20, 2004 have been reviewed. There are several issues that need to be addressed.

It is my understanding that the work you outlined in your letter was done without benefit of any permits. This approach was not totally appropriate. Cleaning, painting and fixing the roof leaks did not need a permit. However, the new HVAC units, repair/replacement of bad wiring, the portico replacement and all the computer room wiring all require the applicable permits (HVAC, electrical, structural). In addition to these issues, there is the unresolved zoning change of use matter. A final certificate of occupancy cannot be issued until all of these situations have been resolved. The first and foremost is the zoning matter. Once this has been resolved the matter of the permits and inspections should be relatively simple. Although I will help you to the best of my ability, you need to address this situation as soon as possible. If you have any problem in contacting zoning, give me a call. I will look forward to your response.

Sincerely,

Joseph F. Busch, AIA-NCARB
Chief Building Official
Building Services Division

JFB:be

Ugh



City of Columbus
Mayor Michael S. Coleman

Department of Development
Mark Barbash, Director

November 1, 2004

Mr. and Mrs. Patrick Meers
633 High Street
Worthington, Ohio 43085

RE: **Graham School**
3936 Indianola Avenue

Office of the Director
50 West Gay Street
Columbus, OH 43215-9000
(614) 645-8001
(614) 645-8295 FAX
(614) 645-6932 TDD

Building Services Division
757 Converse Avenue
Columbus, OH 43224-3210
(614) 645-7433
(614) 645-7110 FAX
(614) 645-3293 TDD

Economic Development Division
109 North Front Street
Columbus, OH 43215-9001
(614) 645-8172
(614) 645-1790 FAX
(614) 645-6107 TDD

Housing Division
50 West Gay Street
Columbus, OH 43215-9010
(614) 645-7795
(614) 645-8875 FAX
(614) 645-8802 TDD

Neighborhood Services Division
707 Carolyn Avenue
Columbus, OH 43224-3218
(614) 645-8757
(614) 645-8361 FAX
(614) 645-3283 TDD

Planning Division
109 North Front Street
Columbus, OH 43215-9000
(614) 645-8502
(614) 645-1483 FAX
(614) 645-6407 TDD

Open Space Development Office
109 North Front Street
Columbus, OH 43215-9000
(614) 645-0091
(614) 645-2488 FAX
(614) 645-6407 TDD

Office of Land Management
109 North Front Street
Columbus, OH 43215-9000
(614) 645-5859
(614) 645-3092 FAX
(614) 645-6407 TDD

www.cityofcolumbus.org

Dear Mr. and Mrs. Meers:

I am writing this letter at the request of Joe Busch, Chief Building Official. I understand that you have conducted alterations to one or more buildings at the above referenced property and are requesting information about obtaining the necessary clearances and permits after-the-fact. Columbus City Code Section 3305.01, provides that a Certificate of Zoning Clearance is required and must be obtained prior to the construction or alteration of any building or structure; the establishment, change, or modification in the use of any building, structure, or land; or the excavating or filling of land. A Certificate of Zoning Clearance is required prior to the issuance of any building permit. Therefore, I encourage you or your representative to make an appointment for a preliminary zoning clearance review with one of our zoning clearance staff. For your convenience, I am enclosing a copy of our Zoning Review Checklist and a list of zoning staff with the appropriate zoning clearance section highlighted.

Thank you.

Very truly yours,

Christopher Presutti
Chief Zoning Official
Building Services Division

C: Joe Busch, Chief Building Official

Enc.