

**CITY OF COLUMBUS
BID WAIVER INFORMATION FORM**

TO ACCOMPANY LEGISLATION WHICH WAIVES ANY PROVISIONS OF COLUMBUS CITY CODES CHAPTER 329
(PLEASE LIMIT YOUR RESPONSE TO THIS SHEET)

1. Reasons for waiving City Code bid procedure:

- emergency breakdown causing unplanned need
- item to be purchased is of a perishable nature
- need to extend an existing contract
- there is not enough time to obtain formal bids to satisfy need
- non-price error on either the bidder's or the City's part in the bid proposal
- a new law or regulation requires immediate compliance
- other _____

2. Detailed explanation of reason (must be completed by division):

The Housing Trust is already involved by holding the construction loan on these two homes and has significant experience in matching affordable housing with those who need it. The emergency action is predicated on two items 1) CUGC needs to clear their books of this construction loan before ceasing operations by the end of 2008 and 2) the interested home buyers are anxious to take ownership now.

3. Informal procedure used: NA

- telephone quotations
- written quotations
- negotiations

4. Informal bids received and prices for each: NA

5. If lowest bid was not accepted, explain criteria for award: NA

ORDINANCE #: 1862-2008

APPROVED BY: Authorized Approval on Corresponding Legislative File

DATE:
