

ORDINANCE ATTACHMENT - (appropriate Reserve Fund example below)

Template for Authorizing Appropriation

If fewer than three lines are needed please delete rows

If more than 3 lines are needed please insert rows.

Ord Number
0954-2017

Line #	Dept	Div	Obj Class	Main Acct	Fund	Subfund	Program	Section 3	Section 4	Section 5	Project ID	Amount	Project Name
1	60	6007	10	66420	6312	631229	EL002	n/a	n/a	n/a		\$62,000.00	Broad Meadows Underground

M. Smith:
Electricity Assessment

M. Smith:
Keep blank per Rob,
Vikki, Michelle.

ORDINANCE ATTACHMENT - CASH TRANSFER

Template To Authorize Transfer Between Projects or Subfunds WITHIN the Same Fund

If fewer than three lines are needed please delete rows

If more than 3 lines are needed please insert rows.

Ord Number
0954-2017

Transfer From:

Line #	Dept.	Div	Obj Class	Main Acct	Fund	Subfund	Program	Sect 3	Sect 4	Sect 5	Project ID	New or Carryover?	Optional Field	Amount	Project Name
1	60	6007	06	66420	6303	n/a	EL002	600705	n/a	n/a	P670782-100000	New	n/a	(\$48,787.00)	Valleyview SL Imp's

Transfer To:

Line #	Dept.	Div	Obj Class	Main Acct	Fund	Subfund	Program	Sect 3	Sect 4	Sect 5	Project ID	New or Carryover?	Optional Field	Amount	Project Name
1	60	6007	06	66420	6303	n/a	EL002	600705	n/a	n/a	P670778-100001	New	n/a	\$48,787.00	Broad Meadows Underground SL Imp's

ORDINANCE ATTACHMENT (EXPENDITURE)

AC Template (for authorizing expenditures)

*AC lines increment by 10 (i.e. line 1 = 10, line 2 = 20, etc.)

*If AC has fewer than three lines please delete unnecessary rows; if more than 3 lines please insert rows.

Ord Number
0954-2017

Type of AC Requested	Purchase Requisition (PR)#
ACPO	n/a

Line # of AC	Procurement Category	Dept	Div	Obj Class	Main Acct	Fund	Subfund	Program	Sect 3	Sect 4	Sect 5	Project ID	New or Carryover?	Optional Field	Planning Area	Amount	Project Name
10	Building and Facility Construction and Maintenance Services	60	6007	06	66420	6303	n/a	EL002	600705	n/a	n/a	P670778-100001	New	n/a	03	\$48,787.00	Broad Meadows Underground SL Imp's (Bond)
20	Building and Facility Construction and Maintenance Services	60	6007	06	66420	6312	631229	EL002	600705	n/a	n/a		New	n/a	03	\$37,325.40	Broad Meadows Underground SL Imp's (notes)

\$86,112.40

Types of AC's: ACPR – for expenditures from a UTC or those that haven't yet been bid. ACPO – for all other expenditures that do not qualify

Purch. Req This is the purchase requisition (PR) number if one exists: e.g. PR123456. If there is no PR, indicate n/a.

AC line numbers begin with 10 and increment up by 10 (i.e. line 1 = 10, line 2 = 20, etc.)

Procurement Category: This is only required for grants and projects. The City Procurement Division has a list that can be searched at the Auditor's intranet site. The title of the Procurement Category must be typed in EXACTLY in DAX for the system to

\$62,000.00 Received in Note Sale

(\$37,325.40) toward property owner's share of construction

(\$24,674.60) toward CA-CI (\$23,100.11) and note interest (\$1,574.49)

\$0.00