

**CITY OF COLUMBUS
SOLE SOURCE INFORMATION FORM**

TO ACCOMPANY LEGISLATION WHICH WAIVES ANY PROVISIONS OF COLUMBUS CITY CODES CHAPTER 329
(PLEASE LIMIT YOUR RESPONSE TO THIS SHEET)

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1. Verification of sole source:
(Why no other individual or business is capable of supplying the needed item)

☒ sole manufacturer/distributor

☒ sole company offering this unique service (manufacturer's warranty/product support)

☐ other _____

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2. Describe efforts to determine that the company was a sole source:
A sole source letter.

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3. Describe any effort to bid for alternate item (service or product) that is not provided by a sole source that would meet this need:

N/A. CourtView Justice Solutions, Inc. ("CJS") is sole source supplier of CourtView software and support services, and CourtView Internet/Internet application and support services.

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4. Indicate how the price or fee structure was determined:

The contract was negotiated between the Municipal Court Clerk and CJS.

ORDINANCE #: 2910-2025

APPROVED BY: Authorized Approval on Corresponding Legislative File

DATE: 10/27/2025
