
CITY OF COLUMBUS - SOLE SOURCE INFORMATION FORM

TO ACCOMPANY LEGISLATION WHICH WAIVES
ANY PROVISIONS OF COLUMBUS CITY CODE CHAPTER 329.
(LIMIT YOUR RESPONSE TO THIS SHEET)

1. Verification of sole source: (Why no other individual or business entity is capable of supplying the needed item/service.)

- Sole source manufacturer/distributor.
- Sole distributor authorized for this territory.
- Patented product purchased for owner/developer.
- Sole company offering this unique service.
- Other:

2. Describe any effort to bid for alternate item (service or product) that is not provided by a sole source that would meet this need:

Unigate is a unique software product that does not have a suitable substitute in the market place. The City is a long time user of Unigate to manage file transfers in its technology systems. Consequently, no effort to bid for an alternate item has been conducted.

3. Describe efforts to determine/verify that the company is the sole source:

Ipswitch, Inc. was contacted to determine if they utilize resellers for Unigate software support. Unigate provided a sole source letter verifying that is the sole distributor and provider of support for Unigate software.

4. Indicate how the price or fee structure was determined:

Ipswitch, Inc. provided a price quote for the annual renewal. The City accepted the quoted price of \$15,000 per year, which has remained the same since 2008.

Ordinance No.: Ordinance Number # 0416-2011

Approved By: Authorized Approval on Corresponding Legislative File
