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**CITY OF COLUMBUS - SOLE SOURCE INFORMATION FORM**

TO ACCOMPANY LEGISLATION WHICH WAIVES  
ANY PROVISIONS OF COLUMBUS CITY CODE CHAPTER 329.  
(LIMIT YOUR RESPONSE TO THIS SHEET)

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**1. Verification of sole source: (Why no other individual or business entity is capable of supplying the needed item/service.)**

- Sole source manufacturer/distributor.
- Sole distributor authorized for this territory.
- Patented product purchased for owner/developer.
- Sole company offering this unique service.
- Other: **Although maintenance service for Liebert UPS systems are available from other suppliers, Vertiv Services, Inc. is the only factory authorized service provider for the UPS equipment used at the City's data centers. Where alternate providers of UPS services are required to utilize Liebert technicians, Vertiv Services, Inc.'s policy is to bill the end user directly and not the third party service provider. Nor does Vertiv Services, Inc. support third party organizations with technical back-up or guaranteed parts availability. Given the critical need for reliable UPS systems at the City's data centers, it is in the City's best interests to contract directly with Vertiv Services, Inc..**

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**2. Describe any effort to bid for alternate item (service or product) that is not provided by a sole source that would meet this need:**

N/A

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**3. Describe efforts to determine/verify that the company is the sole source:**

The vendor provided a sole source letter from Vertiv Services, Inc..

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**4. Indicate how the price or fee structure was determined:**

The vendor, Vertiv Services, Inc. provided a quote document that was accepted by the City of Columbus, Department of Technology.

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**Ordinance No.:** Ord. No. 0580-2023

**Approved By:** Authorized Approval on Corresponding Legislative File

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