CITY OF COLUMBUS - BID WAIVER INFORMATION FORM
TO ACCOMPANY LEGISLATION WHICH WAIVES ANY PROVISIONS OF
COLUMBUS CITY CODES CHAPTER 329
(PLEASE LIMIT YOUR RESPONSE TO THIS SHEET)

1. **In accordance with section 329.27 of the Columbus City Code, City Council may determine that the City's best interest is served by waiving the City Code Formal Bid procedures for the following reason(s): (Note that these reasons are all based on time. Currently, formal bid average completion time is 160 calendar days.)**

☐ An unanticipated breakdown created an unplanned, emergency need.

☐ The item to be purchased is of a perishable nature, the price or availability will perish before the formal bid process can be completed.

☐ Need to extend an existing contract for one year or more where no provision for extension was included in the original bid/contract.

☐ Need to increase a contract for additional supplies/services, although the original contract obligations have been fulfilled.

☐ A new law or regulation requires immediate compliance; there is insufficient time to accomplish formal competitive bidding and satisfy the needs in order to comply.

☒ Other: There is not enough time to obtain formally advertised, competitive sealed bids to satisfy the needs because: A Request for Information (RFI) was issued through Vendor Services in 2018 inviting interested parties to submit ideas and information regarding ways to consolidate live entertainment talent buying, fiscal agent and on-site cash management services to best enable and facilitate events produced by the Office of Special Events. Based on their plan for formulating and implementing services, demonstrated experience of quality service delivery, history of talent booking and fiscal integrity, Class Acts Columbus' submission was selected. Class Acts Columbus has served as a talent booking agent and a Columbus Depository Commission approved fiscal agent for the Recreation and Parks Department's Office of Special Events since 2001. A new RFI will be posted in 2024 through Vendor Services

2. Informal bid procedure used: ☐Yes ☐No Explain:

3. Informal bids received and prices for each:

4. If lowest bid was not accepted, Explain:

Ordinance No.: _____
Approved By: Authorized Approval on Corresponding Legislative File