

From: [Davies, Tracie R.](#)
To: [Crawford, Thomas L.](#)
Cc: [Austin, Patti A.](#); [Bell, Timothy A.](#); [Bowman, Randall](#); [Cordetti, Steven R.](#); [Crabill, Melanie J.](#); [Figley, Russ U.](#); [Giffin, Benjamin M.](#); [Johnson, Daniel L.](#); [Lewis, William A.](#); [Miller Jr, Richard A.](#); [O'Callaghan, Timothy L.](#); [Palmer, Tierra L.](#); [Parks, Duane M.](#); [Roberts, Doug](#); [Stephens, Thomas H.](#); [Tilton, Rick C.](#); [Wentzel, Steve J.](#); [Zahran, Hassan Y.](#); [Bauman, Max A](#); [Cofield, Alex A.](#); [Gallagher, Jennifer L.](#); [Dussault, Kathleen E.](#); [Moran, Alan P.](#); [Mackey, David B.](#); [Sexton, Michael E.](#); [Braughton, Norman \(Bud\) L.](#)
Subject: RE: RECOMMENDATION: Roadway Improvements - Downtown Standards Update Contract
Date: Friday, September 12, 2014 12:48:02 PM

I approve of the committee's recommendation, The EDGE Group.

Thanks,

Tracie

From: Crawford, Thomas L.
Sent: Wednesday, September 3, 2014 9:14 AM
To: Davies, Tracie R.
Cc: Austin, Patti A.; Bell, Timothy A.; Bowman, Randall; Cordetti, Steven R.; Crabill, Melanie J.; Figley, Russ U.; Giffin, Benjamin M.; Johnson, Daniel L.; Lewis, William A.; Miller Jr, Richard A.; O'Callaghan, Timothy L.; Palmer, Tierra L.; Parks, Duane M.; Roberts, Doug; Stephens, Thomas H.; Tilton, Rick C.; Wentzel, Steve J.; Zahran, Hassan Y.; Bauman, Max A; Cofield, Alex A.; Gallagher, Jennifer L.; Dussault, Kathleen E.; Moran, Alan P.; Mackey, David B.; Sexton, Michael E.; Braughton, Norman (Bud) L.
Subject: RECOMMENDATION: Roadway Improvements - Downtown Standards Update Contract

To: Tracie Davies, Director
Department of Public Service

From: Tom Crawford
Capital Fiscal Manager

Date: September 2, 2014

Subject: Roadway Improvements – Downtown Standards Update

The Department of Public Service solicited Requests for Proposals for the Roadway Improvements – Downtown Standards Update Contract. The recommendation is to award The EDGE Group, the consultant scored the highest by the selection committee. Details concerning the recommendation are below. Please respond to this e-mail either approving the recommended consultant or approving another consultant. If you approve another consultant, please provide an explanation.

The Department of Public Service is initiating a procurement effort that will result in the award and execution of a professional services contract related to establishing a comprehensive set of standards addressing all improvements within the right-of-way, including but not limited to: streets, sidewalks, street furniture, landscaping, and stormwater; as well as screening of private property. This project builds upon the Columbus Downtown Streetscape Plan, adopted in 2000, and the Downtown Strategic Plan, adopted in 2010. The final deliverable will be adopted by Columbus City Council following public engagement and review/recommendation by City commissions.

The project was formally advertised on the Vendor Services web site from July 30, 2014, to August 21, 2014. The city received four (4) responses. All proposals were deemed responsive and were fully evaluated when the Evaluation Committee met on September 2, 2014. The responding firms were:

CONSULTANT Sub-consultant	Business Enterprise Status	Contract Compliance Number	Active	% OF WORK	% MAJ. % OTH.
THE EDGE GROUP	MAJ	20-8054208	Y	50%	95% MAJ 5% OTH
EMH&T	MAJ	31-0685594	Y	35%	
Side Street Planning	MAJ	45-4349335	Y	10%	
Policyworks	MBE	30-0193496	Y	5%	
NBBJ	MAJ	31-1357404	N	65%	88% MAJ 10% OTH 2% UNK
Korda Engineering, Inc.	MAJ	31-0922991	Y	20%	
Engage Public Affairs	FBE	20-1593274	Y	10%	
Burgess & Niple	MAJ	31-0669793	Y	3%	
Mark Smallridge & Associates	UNK	75-2829416	Y	2%	
					85% MAJ

CT Consultants, Inc.	MAJ	34-0792089	Y	85%	15% OTH
Advanced Engineering Consultants	FBE	31-1612308	Y	5%	
Engage Public Affairs	FBE	20-1593274	Y	10%	
MKSK	MAJ	45-3413259	Y	60%	95% MAJ 5% OTH
Burgess & Niple	MAJ	31-0669793	Y	23%	
EMH&T	MAJ	31-0685594	Y	10%	
Policyworks	MBE	30-0193496	Y	5%	
Atelier Ten	MAJ	86-0574649	Y	2%	

This RFP Evaluation Committee included three (3) voting members from the Department of Public Service: Jennifer Gallagher, Randall Bowman, and Hassan Zahran; one (1) voting member from the Department of Development, Vince Papsidero; and one (1) voting member from the Department of Public Utilities, Ann Aubry. Non-voting members, but attendees, included Tierra Palmer and Tom Crawford. A representative from EBOCO was invited but did not attend.

The EDGE Group received 91.60 points from the Evaluation Committee (out of a possible 100). The next closest firm was NBBJ with 85.60 points.

The following is a list of the results of the Evaluation Committee's assessment of the four evaluated proposals for your final selection.

The EDGE Group	91.60
NBBJ	85.60
CT Consultants	81.20
MKSK	79.20

The Committee would like to submit The EDGE Group for the Director's review and recommendation. The Committee felt that The EDGE Group submitted the strongest overall proposal for the following reasons:

1. Their project manager has developed a specialty in planning, visioning and design guidelines.
2. Their firm was a high performer on a previous Department of Development project.
3. Their proposed project team has worked together previously.
4. The EDGE Group put forth a good engagement plan and a detailed and well-thought-out project approach.

Per City Code 329.14(h), please provide direction for proceeding on this project by replying to this e-mail. Four options include:

1. Approve of the committee's recommendation, The EDGE Group
2. Reject the committee's recommendations and designate a firm
3. Call for an oral presentation of the three highest scoring firms
4. Other

Tom Crawford
Fiscal Manager



DEPARTMENT OF
PUBLIC SERVICE

50 W. Gay Street, 5th Floor
Columbus, OH 43215
Direct: 614.645.1687
Fax: 614.645.7549
www.columbus.gov