

ORDINANCE ATTACHMENT

AC Template (for authorizing expenditures)

*AC lines increment by 10 (i.e. line 1 = 10, line 2 = 20, etc.)

*If AC has fewer than three lines please delete unnecessary rows; if more than 3 lines please insert rows.

Ord Number

Type of AC Requested	Purchase Requisition (PR)#
ACPR	n/a

Line # of AC	Procurement Category	Dept	Div	Obj Class	Main Acct	Fund	Subfund	Program	Sect 3	Sect 4	Sect 5	Project ID	Optional Field	Planning Area	Amount
10	Heavy equipment components	51	5101	06	66510	7702	n/a	RP011	n/a	n/a	n/a	P510040-100006	n/a	99	50,000.00
20	Lawn Aerator	51	5101	06	66510	7747	n/a	RP011	n/a	n/a	n/a	P510040-100000	n/a	99	16,000.00
															66,000.00

ORDINANCE ATTACHMENT

Template To Authorize Transfer Between Projects or Subfunds WITHIN the Same Fund

If fewer than three lines are needed please delete rows

If more than 3 lines are needed lease insert rows.

Ord Number

Transfer From:

Line #	Div	Obj Class	Main Acct	Fund	Subfund	Program	Sect 3	Sect 4	Sect 5	Project ID	Optional Field	Amount
1	5101	06	66510	7702	N/A	RP011				P510112-100117		\$50,000
2	5101	06	66510	7747	N/A	RP011				P747999-100000		\$16,000

\$66,000

Transfer To:

Line #	Div	Obj Class	Main Acct	Fund	Subfund	Program	Sect 3	Sect 4	Sect 5	Project ID	Optional Field	Amount
1	5101	06	66510	7702	n/a	RP011				P510040-100006		\$50,000
2	5101	06	66510	7747	n/a	RP011				P510040-100000		\$16,000

\$66,000