

Information to be included in all Legislation Modifying a Contract:

1. **The names, contract compliance no. & expiration date, location by City/State and status of all companies (NPO, MAJ, MBE, FBE, HL1, AS1, or MBR) submitting a competitive bid or submitting an RFP or RFSQ.**

Name	C.C. No./Exp. Date	DAX #	City/State	Status
ARCADIS U.S., Inc.	57-0373224 – 5/14/17	009409	Columbus/OH	MAJ
Atkins Nuclear Solutions	62-1850734 – 10/9/17	012461	Dublin/OH	MAJ
T&M Associates	22-1806708 – 9/12/16	001614	Dublin/OH	MAJ

2. **What type of bidding process was used (ITB, RFP, RFSQ, Competitive Bid)?**
Requests for Proposals (RFP's) were opened on October 19, 2015.
3. **List the ranking and order of all bidders.**
 1. ARCADIS U.S., Inc.
 2. Atkins Nuclear Solutions US, Inc.
 3. T&M Associates
4. **Complete address, contact name, phone number, e-mail address, and original contract number for the successful bidder only.**
ARCADIS U.S., Inc.
100 E. Campus View Blvd., Ste. 200
Columbus, Ohio 43235
Aaron B. Neal P.E., Ph: (330) 515-5694, Cell: (330) 245-8555, aaron.Neal@arcadis.com
PO015118/ -10 -20 -30
5. **A description of work performed to date as part of the contract and a full description of work to be performed during any future phasing of the contract. The planning area should also be listed as well as any street or neighborhood names.**
The Department of Public Utilities contracted with ARCADIS U.S., Inc. to provide full-service assistance for general security and emergency preparedness related services. The original agreement provided services for Phase 1: Assessment Services and Phase 2: Emergency Response Plan (ERP) services.

Under Phase 1: Assessment Services, ARCADIS began conducting an all-hazard vulnerability and risk assessment of DPU's physical and cyber assets for each division. There are seven steps to this assessment, two of which were completed in 2016 and the remaining five are to be completed in 2017 and 2018. Each division now has its own project timeline, as described in the scope of services, and the final report will be comprised of the technical memos prepared by the contractor at the end of each step of the assessment.

Under Phase 2: Emergency Response Plan (ERP), ARCADIS began developing and unifying all plans under a formalized and consistent Emergency Preparedness Program. Initial work on the DOSD ERP began in 2016 by gathering existing plans and evaluating needs. In 2017 the contractor will make recommendations to modify existing plans and write the DOSD ERP.

Full Description of Future Phasing:

- Phase 1: Assessment Services (this Modification)
- Phase 2: Emergency Response Plan (ERP) Services (this Modification)
- Phase 3: Training Services (future Modification)
- Phase 4: Exercise Planning and Facilitation Services (future Modification)
- Phase 5: Mitigation Services (future Modification)

The community planning area is “Citywide”.

6. An updated contract timeline to contract completion.

a. The original agreement allowed for a total term of how many years?

The total term of the original agreement was for one (1) year (June 23, 2016 – June 23, 2017). There are four phases to the project with some overlap in phases.

b. Which year of the total term is this modification for?

This is the second year of a five-year agreement.

c. The expiration date of this agreement is:

late 2020 / early 2021

7. A narrative discussing the economic impact or economic advantages of the project; community outreach or input in the development of the project; and any environmental factors or advantages of the project.

The economic impact and advantages of this project are to study the threats and hazards that face the department in order to better prioritize preparedness, mitigation, and prevention efforts and funding. Portions of the planning and assessment efforts will include outreach with area facilities, critical customers, as well as communications plans for the department. Environmental advantages include planning for emergency environmental scenarios and protecting the environment as one of three main priorities of the planning and assessment phases.

8. A description of any and all modifications to date including the amounts of each modification and the Contract Number associated with any modification to date. (List each modification separately.)

This is the first modification to the original contract PO015118.

9. A full description of the work to be performed as part of the proposed contract modification. (Indicating the work to be a logical extension of the contract is not sufficient explanation.)

This modification will provide a continuation of Phase 1 and Phase II Services (as described in #5 above):

10. **If the contract modification was not anticipated and explained in the original contract legislation a full explanation as to the reasons the work could not have been anticipated is required. (Changed or field conditions is not sufficient explanation. Describe in full the changed conditions that require modification of the contract scope and amount.)**

Up to four modifications were anticipated and explained in the original Request for Proposal (RFP).

11. **An explanation of why the work to be performed as part of the contract modification cannot be bid out. (Indicating the work to be a logical extension of the contract is not sufficient explanation.)**

The Request for Proposal (RFP) stated the original agreement would be established for a minimum one-year period with annual renewal options for four additional years on a year-by-year basis. This is the second year of the five-year agreement.

12. **A cost summary to include the original contract amount, the cost of each modification to date (list each modification separately), the cost of the modification being requested in the legislation, the estimated cost of any future known modifications and a total estimate of the contract cost.**

Cost summary:

Original Contract	\$225,000.00 (PO015118)
Mod #1 (current)	\$225,000.00
Mod #2	\$225,000.00
Mod #3	\$225,000.00
Mod #4	<u>\$225,000.00</u>
CONTRACT TOTAL	\$1,125,000.00

13. **An explanation of how the cost of the modification was determined.**

The original Request for Proposal (RFP) stated the contracted amounts would be \$225,000.00.