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**CITY OF COLUMBUS - BID WAIVER INFORMATION FORM  
TO ACCOMPANY LEGISLATION WHICH WAIVES ANY PROVISIONS OF  
COLUMBUS CITY CODES CHAPTER 329  
(PLEASE LIMIT YOUR RESPONSE TO THIS SHEET)**

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1. In accordance with section 329.27 of the Columbus City Code, City Council may determine that the City's best interest is served by waiving the City Code Formal Bid procedures for the following reason(s): (Note that these reasons are all based on time. Currently, formal bid average completion time is 160 calendar days.)

- An unanticipated breakdown created an unplanned, emergency need.
- The item to be purchased is of a perishable nature, the price or availability will perish before the formal bid process can be completed.
- Need to extend an existing contract for one year or more where no provision for extension was included in the original bid/contract.
- Need to increase a contract for additional supplies/services, although the original contract obligations have been fulfilled.
- A new law or regulation requires immediate compliance; there is insufficient time to accomplish formal competitive bidding and satisfy the needs in order to comply.
- Other: There is not enough time to obtain formally advertised, competitive sealed bids to satisfy the needs because: The City waives competitive bidding to allow for the award of this contract to Terrie Young Ragland due to her previous consulting work with the Department, her related work with Franklin County Department of Job and Family Services, and her experience as both a preschool teacher and center director.

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2. Informal bid procedure used:       Yes       No      Explain:

The Department chose Terrie Young Ragland for this contract because there is no other individual expertly positioned to do this work for the Department. The Department has either contracted with, or partnered with Ragland over the last three years on various projects. As a consultant for the department, and as a consultant for the Franklin County Department of Job and Family Services, Ragland worked to increase the quality of early learning and early child care providers and assisted them in registering in the State's Step Up To Quality quality rating and improvement system. Her engagement with the early learning community through this work, and her experience as both an early learning educator and early learning center director gives her unique experiences and capabilities the Department needs as we look to expand our Early Start Columbus Program.

It is in the best interest for the City that the Department contract with Ragland in this work because of her expertise and experience. Due to her intimate knowledge of the Early Start Columbus Program and her network with Columbus providers, we are assured the most accurate, most efficient solution. It is also in the best interest of the City to contract with Ragland because not to do so, would require the Department to hire someone to do this work. Hiring someone, with Ragland's experience and knowledge, even if we could find such an individual, would cost the City four or five times the amount of the consulting contract in wages and benefits.

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**3. Informal bids received and prices for each:**

no

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**4. If lowest bid was not accepted, Explain:**

N/A

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**Ordinance No.:1968-2020**

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**Approved By: Authorized Approval on Corresponding Legislative File**

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