CITY OF COLUMBUS - SOLE SOURCE INFORMATION FORM

TO ACCOMPANY LEGISLATION WHICH WAIVES
ANY PROVISIONS OF COLUMBUS CITY CODE CHAPTER 329.
(LIMIT YOUR RESPONSE TO THIS SHEET)

1. **Verification of sole source: (Why no other individual or business entity is capable of supplying the needed item/service.)**

   ☒　Sole source manufacturer/distributor.

   ☒　Sole distributor authorized for this territory.

   ☐　Patented product purchased for owner/developer.

   ☒　Sole company offering this unique service.

   ☐　Other:

2. **Describe any effort to bid for alternate item (service or product) that is not provided by a sole source that would meet this need:**

   Information Builders software was purchased in 2012 through RFP SA004076. There are no plans to retire the BI system, so no effort to bid for an alternate item.

3. **Describe efforts to determine/verify that the company is the sole source:**

   Researched Information Builders reseller market, and could not find resellers/distributors offering annual software support agreements for the business intelligence software used by the City. Information Builders provided a letter confirming that they are the sole supplier of software support in the US.

4. **Indicate how the price or fee structure was determined:**

   Information Builders provided a price quote in line with prior year costs for this service. The quote was accepted by the Department of Technology.

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