
CITY OF COLUMBUS - SOLE SOURCE INFORMATION FORM

TO ACCOMPANY LEGISLATION WHICH WAIVES
ANY PROVISIONS OF COLUMBUS CITY CODE CHAPTER 329.
(LIMIT YOUR RESPONSE TO THIS SHEET)

1. Verification of sole source: (Why no other individual or business entity is capable of supplying the needed item/service.)

- Sole source manufacturer/distributor.
- Sole distributor authorized for this territory.
- Patented product purchased for owner/developer.
- Sole company offering this unique service.
- Other: **The clerk's office system was installed by PDT. In order for the court to have the clerk's IT department provide maintenance for the court's system they require us to use the same system.**

2. Describe any effort to bid for alternate item (service or product) that is not provided by a sole source that would meet this need:

3. Describe efforts to determine/verify that the company is the sole source:

4. Indicate how the price or fee structure was determined:

Ordinance No.: 1912-2011

Approved By: Authorized Approval on Corresponding Legislative File
