

**CITY OF COLUMBUS
BID WAIVER INFORMATION FORM**

TO ACCOMPANY LEGISLATION WHICH WAIVES ANY PROVISIONS OF COLUMBUS CITY CODES CHAPTER 329
(PLEASE LIMIT YOUR RESPONSE TO THIS SHEET)

1. Reasons for waiving City Code bid procedure:

- emergency breakdown causing unplanned need
- item to be purchased is of a perishable nature
- need to extend an existing contract
- there is not enough time to obtain formal bids to satisfy need
- non-price error on either the bidder's or the City's part in the bid proposal
- a new law or regulation requires immediate compliance
- other See Number 2 below.

2. Detailed explanation of reason (must be completed by division):

Due to the fluid nature of electricity costs, it is in the City's best interest to routinely shop for more cost effective energy prices. The City has a Universal Term Contract with Scioto Energy for services related to assisting with the procurement of electrical energy supply prices/costs. The City will partner with Scioto Energy to procure for and negotiate electrical energy prices that are more beneficial and cost effective than existing rates being paid by the City.

While a competitive process to solicit energy supply rates will be utilized, the process will be managed through Scioto Energy, rather than the Purchasing Office, therefore requiring a waiver of the competitive bidding provisions of Columbus City Code, Chapter 39.

Additionally, waiver of future legislation is being requested to allow the Director of Finance and Management to negotiate with multiple suppliers who submit responsive proposals to obtain the most favorable terms, conditions, and pricing. This is due to the fluid nature of commodity and energy prices which can fluctuate daily.

3. Informal procedure used:

- telephone quotations
- written quotations may be used, however, multiple vendor awards may be made based on the pricing structure of different energy supplies and contract periods.
- Negotiations may be used however multiple vendor awards may be made based on the pricing structure of different energy supplies and contract periods.

4. Informal bids received and prices for each:

N/A; the Department will solicit proposals upon passage of this Ordinance.

5. If lowest bid was not accepted, explain criteria for award:

N/A; the City will negotiate terms and conditions with the best, most responsive, and responsible firms to select the purchase power contract that will serve the best interest of the City and its customers.

ORDINANCE #: 1094-2026

APPROVED BY: Authorized Approval on Corresponding Legislative File

DATE: 4/8/26
