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**CITY OF COLUMBUS - SOLE SOURCE INFORMATION FORM**

TO ACCOMPANY LEGISLATION WHICH WAIVES  
ANY PROVISIONS OF COLUMBUS CITY CODE CHAPTER 329.  
(LIMIT YOUR RESPONSE TO THIS SHEET)

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**1. Verification of sole source: (Why no other individual or business entity is capable of supplying the needed item/service.)**

- Sole source manufacturer/distributor.
- Sole distributor authorized for this territory.
- Patented product purchased for owner/developer.
- Sole company offering this unique service.
- Other:

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**2. Describe any effort to bid for alternate item (service or product) that is not provided by a sole source that would meet this need:**

There is no other liquid handling robot that can provide the same options that the epMotion can (see Eppendorf sole-source statement documentation). The epMotion instruments can be equipped with the clean-cap which is an Ultra Violet decontamination during the DNA processes. Also, the 8 eight (8) channel tool enables the ability to process eight (8) samples at once, which reduces the amount of time it takes to perform each procedure.

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**3. Describe efforts to determine/verify that the company is the sole source:**

Crime lab personnel visited two other laboratory facilities to compare the epMotion instrument with an alternate instrument, the Qiagility. The Qiagility does not come with a mult-channel pipette option, nor does it allow for the flexibility in programming that the epMotion does. Eppendorf is the only vendor who manufactures and distributes the epMotion instruments.

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**4. Indicate how the price or fee structure was determined:**

The Crime Lab obtained a quote directly from Eppendorf. See attached Quote.

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**Ordinance No.:** 1686-2015

**Approved By:** Authorized Approval on Corresponding Legislative File

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