

Terri L. Wise
889 East 17th
Columbus, OH 43211
Home: (614) 855-1062
Office: (614) 365-8732

Qualifications Summary

Results driven diversity professional with proven track record for maximizing diversity and inclusion in contracting and procurement opportunities. Strong business and community liaison skills.

Professional Experience

Strategic Planning

- Serves as a Liaison between the organization and the small business community.
- Disseminates information of available business opportunities to the minority and small business community
- Develop and foster business partnerships, such as joint ventures, strategic alliances and mentor protégé relationships
- Work with staff to un-bundle large procurements and contracts provide more opportunities for inclusion
- Attend pre-bid meetings to explain organizational requirements as it relates to goals and objectives pertaining to inclusion and diversity
- Serve on the selection team for requests for proposals and/or statements for qualifications to assure that inclusion goals are met

Community/Vendor Relations

- Provide opportunities for vendors to meet with staff, buyers and prime vendors to establish working relationships
- Develop communications including presentations, meetings and training sessions to inform the public and staff of opportunities, goals and eligibility requirements
- Work closely with other entities that administer diversity program initiatives
- Compile and maintain accurate records and statistical data demonstrating agency efforts and accomplishments
- Target and recruit new minority and small businesses
- Provides business outreach, coaching, counseling and training

Employment History

Columbus Public Schools, Columbus, OH	10/01 to Present
Outreach Coordinator	

Columbus Regional Airport Authority	04/98 to 10/01
Disadvantaged Business Enterprise Supervisor	

Education

Bowling Green State University	Bachelor of Science
---------------------------------------	----------------------------