

**CITY OF COLUMBUS  
SOLE SOURCE INFORMATION FORM**

TO ACCOMPANY LEGISLATION WHICH WAIVES ANY PROVISIONS OF COLUMBUS CITY CODES CHAPTER 329  
(PLEASE LIMIT YOUR RESPONSE TO THIS SHEET)

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1. Verification of sole source:  
(Why no other individual or business is capable of supplying the needed item)

- sole manufacturer/distributor
- sole company offering this unique service (manufacturer's warranty/product support)
- other Patented product purchase and company is sole distributor authorized for area.

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2. Describe efforts to determine that the company was a sole source:

Company is the developer and maintenance provider of the software.

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3. Describe any effort to bid for alternate item (service or product) that is not provided by a sole source that would meet this need:

The software program that is utilized by the Department of Public Utilities was developed and supported by Tom Syncott, Inc., also known as tsaAdvet. The company is the authorized supplier to provide the service of upgrade of the program and maintenance support.

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4. Indicate how the price or fee structure was determined:

Quote dated December 31, 2016 from the supplier.

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ORDINANCE #: 0156-2017

APPROVED BY: Authorized Approval on Corresponding Legislative File

DATE:

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