

*AC lines increment by 10 (i.e. line 1 = 10, line 2 = 20, etc.)

*If AC has fewer than three lines please delete unnecessary rows; if more than 3 lines please insert rows

Ordinance Attachment - AC Template (Expenditure Authorization)

Ord Number
1324-2026

Type: ACDI, ACPO,ACPR	Purchase Requisition (PR)#
ACPO	N/A

This is a Directors Office contract - 4-way split. Is it possible to have the 02 supplies (lines 10-40) orange highlight set up as 1 line, the 03 (lines 50-80) - 63050 services (blue highlight) set up as 1 line, and the 03 (lines 90-120) - 63945 (purple highlight) services set up as 1 line using the Distributed Amounts? Lines 130-150 are for only DOWR and will need their own separate lines

Line # of AC	Project ID	Procurement Category	Dept	Div.	Ob. Class	Main Acct	Fund	Subfund	Program	Sect 3	Sect 4	Sect 5	Optional Field	Planning Area	Amount	Project Name
10			60	6001	02	62030	6000	000000	CW001	600101					\$ 10,371.24	TOTALS:
20			60	6001	02	62030	6100	000000	CW001	600101					\$ 11,627.55	62030 - Parts & Supplies - \$26,730.00
30			60	6001	02	62030	6200	000000	CW001	600101					\$ 3,100.68	
40			60	6001	02	62030	6300	000000	CW001	600101					\$ 1,630.53	
50			60	6001	03	63050	6000	000000	CW001	600101					\$ 10,295.58	63050 - Professional Services - \$26,535.00
60			60	6001	03	63050	6100	000000	CW001	600101					\$ 11,542.73	
70			60	6001	03	63050	6200	000000	CW001	600101					\$ 3,078.06	
80			60	6001	03	63050	6300	000000	CW001	600101					\$ 1,618.63	
90			60	6001	03	63945	6000	000000	CW001	600101					\$ 1,628.44	63945 - Licenses - \$4,197.00
100			60	6001	03	63945	6100	000000	CW001	600101					\$ 1,825.69	
110			60	6001	03	63945	6200	000000	CW001	600101					\$ 486.85	
120			60	6001	03	63945	6300	000000	CW001	600101					\$ 256.02	
130			60	6005	02	62030	6100	000000	DU006	600516					\$ 72,029.00	
140			60	6005	03	63050	6100	000000	DU006	600516					\$ 213,428.97	
150			60	6005	03	63945	6100	000000	DU006	600516					\$ 8,954.00	
															\$ 351,873.97	

**If fewer than three lines please delete unnecessary rows; if more than 3 lines please insert rows*

Ordinance Attachment -- Authorize Appropriation

Ord Number

Line #	Dept	Div.	Ob. Class	Main Acct	Fund	Subfund	Program	Sect 3	Sect 4	Sect 5	Project ID	Amount
1												
2												
3												
											\$	-

**If fewer than three lines please delete unnecessary rows; if more than 3 lines please insert rows*

Ordinance Attachment

Template to Authorize Transfer *Between Projects or Subfunds WITHIN the Same Fund*

Ord Number

Transfer From:

Line #	Dept	Div.	Ob. Class	Main Acct	Fund	Subfund	Program	Sect 3	Sect 4	Sect 5	Project ID	Optional Field	Amount	Project Name
1														
2														
3														
													\$	-

Transfer To:

Line #	Dept	Div.	Ob. Class	Main Acct	Fund	Subfund	Program	Sect 3	Sect 4	Sect 5	Project ID	Optional Field	Amount	Project Name
1														
2														
3														
													\$	-

**If fewer than three lines please delete unnecessary rows; if more than 3 lines please insert rows*

Ordinance Attachment

Template to Authorize Transfer [Between Projects or Subfunds BETWEEN different Funds](#)

Ord Number

TRANSFER FROM (10/69101)

Line # of AC	Dept	Div.	Ob. Class	Main Acct	Fund	Subfund	Program	Sect 3	Sect 4	Sect 5	Project ID	Optional Field	Amount	Project Name
1														
2														
3														

Transfer OUT \$ -

TRANSFER TO (80/49001)

Line # of AC	Dept	Div.	Ob. Class	Main Acct	Fund	Subfund	Program	Sect 3	Sect 4	Sect 5	Project ID	Optional Field	Amount	Project Name
1														
2														
3														

Transfer IN \$ -