

**CITY OF COLUMBUS  
BID WAIVER INFORMATION FORM**

TO ACCOMPANY LEGISLATION WHICH WAIVES ANY PROVISIONS OF COLUMBUS CITY CODES CHAPTER 329  
(PLEASE LIMIT YOUR RESPONSE TO THIS SHEET)

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1. Reasons for waiving City Code bid procedure:

- emergency breakdown causing unplanned need
- item to be purchased is of a perishable nature
- need to extend an existing contract
- there is not enough time to obtain formal bids to satisfy need
- non-price error on either the bidder's or the City's part in the bid proposal
- a new law or regulation requires immediate compliance
- other To utilize discounted pricing through OARnet.

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2. Detailed explanation of reason (must be completed by division):

Carahsoft Technology Corp licensing is offered through the Ohio Academic Resources Network (OARnet) which is a nonprofit organization that is a division of the Ohio Department of Higher Education's Ohio Technology Consortium. OARnet serves Ohio's education, health care, public broadcasting and government communities to provide VMWare services. OARnet contracts pricing with Carahsoft Technology Corp to distribute its services. Therefore, a waiver of the bidding requirements of Columbus City Code Chapter 329 is requested to enter into contract with Carahsoft Technology Corp to receive OARnet's contracted pricing.

3. Informal procedure used:

- telephone quotations
- written quotations
- negotiations

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4. Informal bids received and prices for each:

Vendor provided written quote

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5. If lowest bid was not accepted, explain criteria for award:

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ORDINANCE #: 0881-2026

APPROVED BY: Authorized Approval on Corresponding Legislative File

DATE:

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