

**CITY OF COLUMBUS  
BID WAIVER INFORMATION FORM**

TO ACCOMPANY LEGISLATION WHICH WAIVES ANY PROVISIONS OF COLUMBUS CITY CODES CHAPTER 329  
(PLEASE LIMIT YOUR RESPONSE TO THIS SHEET)

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1. Reasons for waiving City Code bid procedure:

- ☐ emergency breakdown causing unplanned need
- ☐ item to be purchased is of a perishable nature
- ☐ need to extend an existing contract
- ☐ there is not enough time to obtain formal bids to satisfy need
- ☒ non-price error on either the bidder's or the City's part in the bid proposal
- ☐ a new law or regulation requires immediate compliance
- ☐ other \_\_\_\_\_

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2. Detailed explanation of reason (must be completed by division):

All suppliers were deemed non-responsive to the formal bid request, SA001841, Purchase of Tactical Body Armor. Due to research and investigations on this type of products; it has taken over seven months to finalize this process and there would be no advantages to rebidding this item. The Division of Police is requesting cancellation of the original bid, SA001841 and for all bids to be considered informally.

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3. Informal procedure used:

- ☐ telephone quotations
- ☒ written quotations
- ☐ negotiations

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4. Informal bids received and prices for each:

Formal bids, SA001841, were received by the Purchasing Office on December 1, 2005. The Purchasing Office has contacted the most responsive, responsible and best bidder, Roy Tailors Uniform Co. of Columbus and the supplier is willing to allow the bid to be considered informally at the same pricing.

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5. If lowest bid was not accepted, explain criteria for award:

The lowest bid meeting specifications was accepted. The other suppliers submitted alternate items, which did not meet construction, ballistic panel weight or plate weight. The cheaper construction technique compromises the ability of the vest to protect the wearer against rifle caliber threats.

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ORDINANCE #:

APPROVED BY:

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*Authorized Approval on Corresponding Legislative File*

DATE:

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