

**DEPARTMENT OF PUBLIC UTILITIES
FISCAL – CAPITAL IMPROVEMENTS SECTION
REQUEST FOR CIP LEGISLATION FORM**

DATE SUBMITTED TO FISCAL: 11/26/12 PROJECT ENGINEER: Scott Wolfe

PROJECT NAME: Laurel Canyon Street Lighting Improvements CIP # 670786-100000 \$: 46,382.16

VENDOR NAME: Ralf and Curl Engineers CT / TSS NO. _____

TYPE: Engineering Agreement: Engineering Agreement Modification: _____
Construction Contract: _____ Construction Contract Modification: _____
Guaranteed Maximum Cost Agreement: _____ Reimbursement: _____
Waive Competitive Bidding Provisions:* _____ Other: _____

DESIGNATION: Emergency _____ 30-Day

JUSTIFICATION FOR EMERGENCY DESIGNATION:

OTHER DIVISION/AGENCIES PARTICIPATING: N/A
(Provide project name, amount and contact information)

BACKGROUND

NEED: The purpose of this project is to provide the Laurel Canyon area with underground decorative street lighting as per the requests of the residents.

BID INFORMATION: N/A

RFSQ & RFP INFORMATION (Engineering Only):

1) What companies sent in an RFSQ and when were they received? **N/A**

2) State the scoring criteria and how the recommended bidder was determined?

Proposal Evaluation Criteria	Total Maximum Points
<i>(Criteria and associated point values shown may be modified to fit project conditions)</i>	

<u>Proposal Quality:</u>	<u>50 Points</u>
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- Project Manager
 - How well does the Project Manager’s training and experience fit the Project requirements?..... 10
 - Task/Hour Breakdown 10
- Demonstrated understanding of the project
 - How well is the Offeror’s approach explained?..... 10
 - How well are the Project requirements addressed? 10
- Project Schedule..... 10
 - How are Project tasks explained and fit Project approach and schedule?

Experience of the Team’s Personnel:

20 Points

- How experienced are Team personnel w/assigned roles?.....10
- How experienced are Team personnel in working together?.....10

Experience of the Prime :

10 Points

- Has the Prime demonstrated a successful history of managing similar projects of comparable size and complexity for DOSD and other municipalities?5
- Does the Prime possess experience for the evaluation of the utilization of environmentally beneficial methods and technologies?..... 5

Local Workforce:

20 Points

- At least 90 % of the Team’s project labor costs are assignable to employees paying City of Columbus income tax on the date the proposal is submitted or at least 90% of the Team’s project labor costs are assignable to the office location within Franklin County if office established prior to 199520
- At least 75% of the Team’s project labor costs are assignable to employees paying City of Columbus income tax on the date the proposal is submitted15
- At least 90% of the Team’s labor will be performed in an office location within Franklin County but outside of the Columbus Corporate limits on the date the proposal is submitted.....15
- At least 50% of the Team’s project labor costs are assignable to employees paying City of Columbus income tax on the date the proposal is submitted10

Total Points:

100 Points

Ralf & Curl., DLZ and Dynotec were invited to submit engineering proposals for this project. An evaluation committee reviewed the proposals and scored them based on the above criteria. Ralf and Curl. was the firm selected to be recommended to the Director to perform the design services for this project.

NOTES & OTHER INFORMATION:

In addition to submitting this form, attach the following:

Construction Contracts

- Electronic Director's Information Sheet
- Electronic Map (if not Citywide or Plant Project)
- 5 blank books (6 if joint project with another City agency)
- Electronic Bid Tabulation (if not prepared by Fiscal)
- Electronic Quality Factor Form (if not prepared by Fiscal)
- Electronic Bid Waiver (if applicable)*

Engineering Agreements

- Electronic Director's Information Sheet
- Electronic Map
- Electronic Engineering Agreement
(Including **APPENDICES** for Time Schedule, Labor
Hours, Cost Summary, Maximum Rates and
Design/Maps)
- Electronic Bid Waiver (if applicable)*