

**SOLE SOURCE INFORMATION FORM  
TO ACCOMPANY LEGISLATION  
(LIMIT YOUR RESPONSE TO THIS SHEET)**

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1. Verification of sole source:  
(Why no other individual or business entity is capable of supplying the needed item.)

- sole manufacturer/distributor
- sole distributor authorized for this territory
- patented product purchased from owner/developer
- sole company offering this unique service
- other \_\_\_\_\_

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2. Describe efforts to determine that the company was a sole source:

Elgin Sweepers is the sole manufacturer of a three-wheel, forward high dump, street sweeper. This was verified in conversations held with representatives of the American Public Works Association and the North American Power Sweeping Association.

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3. Describe any effort to bid for alternate item (service or product) that is not provided by a sole source that would meet this need:

Not applicable. The Division of Planning and Operations already utilizes other types of street sweepers in their fleet. The three-wheel sweeper is unique in its very tight turning radius which is necessary in various neighborhoods and the City's downtown area.

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4. Indicate how the price or fee structure was determined:

The price was negotiated with the vendor Jack Doheny Companies. It is 1% less than the price available off of the state contract STS235Y.

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**APPROVED BY:** \_\_\_\_\_ **DATE** \_\_\_\_\_  
(Finance and Management Director)

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