

**Information to be included in all Legislation authorizing entering into a Contract:**

- 1. The names, contract compliance no. & expiration date, location by City/State and status of all companies (NPO, MAJ, MBE, FBE, HL1, AS1, or MBR) submitting a competitive bid or submitting an RFP or RFSQ.**

<u>Name</u>	<u>C.C. No./Exp. Date</u>	<u>City/State</u>	<u>Status</u>
1. K & M Kleening Service, Inc	.   CC-000077 2/13/2025	Columbus/OH	MBE

- 2. What type of bidding process was used (ITB, RFP, RFSQ, Competitive Bid).**

Competitive Bid

- 3. List the ranking and order of all bidders.**

1. K & M Kleening Service, Inc.

- 4. Complete address, contact name and phone number for the successful bidder only.**

K & M Kleening Service, Inc., 1846 Federal Parkway, Columbus Ohio 43207

Contact: Marsha Berkley, (614) 737-3750

- 5. A full description of all work to be performed including a full description of work to be performed during any known phasing of the contract.**

The work under this contract consists of janitorial services for various Department of Public Utilities (DPU) facilities. For Division of Sewerage and Drainage (DOSD) facilities, work will be performed at the Southerly Wastewater Treatment Plant, Jackson Pike Wastewater Treatment Plant, Compost Facility and the Sewer Maintenance Operations Center. Work will also be performed at Division of Water (DOW) facilities, specifically, the Watershed buildings at Hoover and Griggs reservoirs, Hap Cremean Water Plant, Parsons Avenue Water Plant, and various DPU Offices and DOW Offices at 917 Dublin Rd and 3500 and 3568 Indianola Ave. Other DPU sites may be added in the future. The work performed under these specifications will include cleaning services for not only office areas but also other industrial-type areas such as store rooms, stock rooms, construction trailers, areas adjacent to garages, kitchens, and break rooms. The Contractor shall furnish any and all cleaners, disinfectants, waxes, wax stripping materials, wastebasket liners, toilet seat liners, sanitation pad liners and any other products required to provide the cleaning services at DOSD facilities. DOW will provide the majority of cleaning materials for the Contractor's use.

- 6. An updated contract timeline to contract completion.**

Year 1 September 26, 2022 to September 25, 2023

Year 2 September 26, 2023 to September 25, 2024

Year 3 September 26, 2024 to September 25, 2025

Year 4 September 26, 2025 to September 25, 2026

7. **A narrative discussing the economic impact or economic advantages of the project; community outreach or input in the development of the project; and any environmental factors or advantages of the project.**

The performance of this contract's janitorial services for various DPU facilities will provide orderly, properly maintained buildings for the use of staff and the public. This will prevent these facilities from deteriorating and requiring replacements that can negatively affect the budget. No community outreach or environmental factors are considered for this project

8. **A description of any and all modifications to date including the amounts of each modification and the Contract Number associated with any modification to date. (List each modification separately.)**

This is the second modification.  
Modification #1 - \$558,576.00 (PO371840)  
Renewal #1 - \$922,336.00 (PO407801)  
Modification #2 - \$363,384.27 (PENDING)

9. **Office of Diversity and Inclusion, Declared MBE/ WBE Goal for this project.**

The ODI declared Goal for this project was 25%. K & M Kleening Service Inc. has declared that the MBE/ WBE goal was met with a proposed participation level of 100%. The documentation submitted with the bid was reviewed and approved by the Office of Diversity and Inclusion. K & M Kleening Service added a subcontractor to modification #1 and this subcontractor, The Buddie System, is a certified MBE and WBE, ensuring the contract maintains 100% MBE/WBE participation.

10. **A full description of the work to be performed as part of the proposed contract modification. (Indicating the work to be a logical extension of the contract is not sufficient explanation.)**

The contract will continue to provide Janitorial Services for various Department of Public Utilities Facilities.

**If the contract modification was not anticipated and explained in the original contract legislation a full explanation as to the reasons the work could not have been anticipated is required. (Changed or field conditions is not sufficient explanation. Describe in full the changed conditions that require modification of the contract scope and amount.)**

This contract modification was not anticipated but was required due to City Council's passage of Ordinance 2052-2023. Ordinance 2052-2023 modifies City Code sections 329.01 and 329.18. This code change now requires all service contracts to provide the City's declared responsible wage, as a minimum, for all the Contractors employees beginning 1/01/2024. Previously there was code allowed exemptions from this requirement due to the size of the Company. This ordinance has removed all exceptions and will apply to all existing contracts and newly bid contracts. This modification is to provide the additional wages necessary for the payment of services to be provided through September 2024 only, the end of the term.

**11. If the contract modification was not anticipated and explained in the original contract legislation, a full explanation as to the reasons the work could not have been anticipated is required. (Changed or field conditions is not sufficient explanation. Describe in full the changed conditions that require modification of the contract scope and amount.)**

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**12. An explanation of why the work to be performed as part of the contract modification cannot be bid out. (Indicating the work to be a logical extension of the contract is not sufficient explanation.)**

The same exact service is required as originally bid. No lower pricing/more attractive terms and conditions are anticipated at this time.