

**CITY OF COLUMBUS
BID WAIVER INFORMATION FORM**

TO ACCOMPANY LEGISLATION WHICH WAIVES ANY PROVISIONS OF COLUMBUS CITY CODES CHAPTER 329
(PLEASE LIMIT YOUR RESPONSE TO THIS SHEET)

1. Reasons for waiving City Code bid procedure:

- emergency breakdown causing unplanned need
- item to be purchased is of a perishable nature
- need to extend an existing contract
- there is not enough time to obtain formal bids to satisfy need
- non-price error on either the bidder's or the City's part in the bid proposal
- a new law or regulation requires immediate compliance
- other Compactor was bid and awarded as a three year lease converting to a purchase.

2. Detailed explanation of reason (must be completed by division):

The trash compactor was originally bid and awarded to the most responsive bidder as a three year lease. However, it is still necessary to pass this legislation to purchase this unit rather than lease it over a three year period.

3. Informal procedure used:

- telephone quotations
- written quotations
- negotiations

4. Informal bids received and prices for each:

Not applicable.

5. If lowest bid was not accepted, explain criteria for award:

N/A

ORDINANCE #: 1467-2008

APPROVED BY: Authorized Approval on Corresponding Legislative File

DATE: 9/9/08
