
**CITY OF COLUMBUS - BID WAIVER INFORMATION FORM
TO ACCOMPANY LEGISLATION WHICH WAIVES ANY PROVISIONS OF
COLUMBUS CITY CODES CHAPTER 329
(PLEASE LIMIT YOUR RESPONSE TO THIS SHEET)**

1. In accordance with section 329.27 of the Columbus City Code, City Council may determine that the City's best interest is served by waiving the City Code Formal Bid procedures for the following reason(s): (Note that these reasons are all based on time. Currently, formal bid average completion time is 160 calendar days.)

- ☐ An unanticipated breakdown created an unplanned, emergency need.
- ☐ The item to be purchased is of a perishable nature, the price or availability will perish before the formal bid process can be completed.
- ☐ Need to extend an existing contract for one year or more where no provision for extension was included in the original bid/contract.
- ☐ Need to increase a contract for additional supplies/services, although the original contract obligations have been fulfilled.
- ☐ A new law or regulation requires immediate compliance; there is insufficient time to accomplish formal competitive bidding and satisfy the needs in order to comply.
- ☒ Other: There is not enough time to obtain formally advertised, competitive sealed bids to satisfy the needs because: the Division of Infrastructure Management wants to execute a contract with Duncan Sales Inc. dba City Wide Facility Solutions before the first measurable snowfall, which typically occurs in mid-November, to provide sufficient time to orient the contractor and its staff to how the City conducts snow removal and de-icing prior to deployment.

2. Informal bid procedure used: ☒ Yes ☐ No Explain:

One solicitation, RFQ030346, was posted on Vendor Services for the purpose of identifying prospective contractors with the availability and capacity to assist City crews in snow removal and de-icing operations on an on-call basis. Each respondent was required to complete a questionnaire outlining the type and number of vehicles and operators available to assist in those operations and the hourly cost of its services.

3. Informal bids received and prices for each:

Duncan Sales Inc. dba City Wide Facility Solutions, which has 2 trucks with yard spreaders, on-call at a rate of \$310.00/hr per truck with a 3hr minimum, and asking for 60 hr/\$37,200.00 advanced payment; is available for deployment on City streets in the event of inclement weather. The Division of Infrastructure Management anticipates utilizing this contractor for several snow events, and the estimated cost of doing so exceeds \$50,000.

4. If lowest bid was not accepted, Explain:

Ordinance No.: 2643-2025

Approved By: Authorized Approval on Corresponding Legislative File
