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**CITY OF COLUMBUS - SOLE SOURCE INFORMATION FORM**

TO ACCOMPANY LEGISLATION WHICH WAIVES  
ANY PROVISIONS OF COLUMBUS CITY CODE CHAPTER 329.  
(LIMIT YOUR RESPONSE TO THIS SHEET)

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**1. Verification of sole source: (Why no other individual or business entity is capable of supplying the needed item/service.)**

- ☐ Sole source manufacturer/distributor.
- ☐ Sole distributor authorized for this territory.
- ☐ Patented product purchased for owner/developer.
- ☐ Sole company offering this unique service.
- ☒ Other: **Patented product purchase and company is sole distributor authorized for area**

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**2. Describe any effort to bid for alternate item (service or product) that is not provided by a sole source that would meet this need:**

Company is the developer and maintenance provider of the Falcon/DMS software

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**3. Describe efforts to determine/verify that the company is the sole source:**

The software program that is utilized by the Department of Public Utilities was developed and supported by Tom Synnott Associates, Inc. dba tsaADVET. Their proprietary software products are not available through any other service.

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**4. Indicate how the price or fee structure was determined:**

Annual maintenance and support quote dated December 22, 2025 from the supplier.

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**Ordinance No.:** 0100-2026

**Approved By:** Authorized Approval on Corresponding Legislative File

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