

**BID WAIVER INFORMATION FORM TO ACCOMPANY LEGISLATION
(LIMIT YOUR RESPONSE TO THIS SHEET)**

1. Reasons for waiving City Code bid procedure:

- emergency breakdown causing unplanned need
 - item to be purchased is of a perishable nature
 - need to extend an existing contract
 - there is not enough time to obtain formal bids to satisfy need
 - non-price error on either the bidder's or the City's part in the bid proposal
 - a new law or regulation requires immediate compliance
 - Other – Tablet Command is the sole provider of their specialized proprietary software.
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2. Detailed explanation of reason (must be completed by division):

The Division of Fire is in need to upgrade its fire ground communications software with Tablet Command Inc. Tablet Command is the owner of this specialized and proprietary software, thus no other vendor can offer the services being authorized in this ordinance.

3. Informal procedure used:

- telephone quotations
 - written quotations
 - negotiations
 - formal bids
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4. Informal bids received and prices for each: N/A

5. If lowest bid was not accepted, explain criteria for award: N/A

Ordinance #:1976-2023

APPROVED BY: _____ DATE _____
(Authorized Signature)