

**Information to be included in all Legislation authorizing entering into a Contract:**

1. **The names, contract compliance no. & expiration date, location by City/State and status of all companies (NPO, MAJ, MBE, FBE, HL1, AS1, or MBR) submitting a competitive bid or submitting an RFP or RFSO.**

<b>Name</b>	<b>C.C. No./Exp. Date</b>	<b>City/State</b>	<b>Status</b>
CDM Smith, Inc.	73650-10144/12-4-16	Columbus, OH	MAJ
Arcadis	73224-122749/5-14-17	Columbus, OH	MAJ
Brown & Caldwell	46346-102931/8-26-17	Columbus, OH	MAJ
ms Consultants, Inc.	006998/2-18-18	Columbus, OH	MAJ
Brierley Associates	48969-10118/9-9-17	Columbus, OH	MAJ

2. **What type of bidding process was used (ITB, RFP, RFSO, Competitive Bid).**

Requests for Proposals (RFP's) were opened on 1/12/16.

3. **List the ranking and order of all bidders.**

1. CDM Smith, Inc.
2. Arcadis
3. Brown & Caldwell
4. ms Consultants, Inc.
5. Brierley Associates

4. **Complete address, contact name, phone number, and e-mail address for the successful bidder only.**

Thomas E. Jedlinsky, P.E.  
 CDM Smith, Inc.  
 8800 Lyra Drive, Suite 500  
 Columbus, OH 43240  
 (614) 847-8340  
[JedlinskyTE@cdmsmith.com](mailto:JedlinskyTE@cdmsmith.com)

5. **A full description of all work to be performed including a full description of work to be performed during any known phasing of the contract. The planning area should also be listed as well as any street or neighborhood names.**

Professional consulting services are needed to assist in assessing the existing structural integrity of the sewer, determining the extent and nature of any necessary repairs, and developing plans and specifications to accomplish these repairs.

This work will occur in the Greenlawn/Frank Road planning area, and the limits of the project are described as being immediately upstream of the Jackson Pike Treatment Plant along the west side of I-71 between Emig Road and Frank Road.

6. **A narrative timeline for the contract including a beginning date, beginning and ending dates for known phases of the contract and a projected ending date.**

**\*For engineering agreements:**

Specify the total term of the engineering agreement (ex. 4 year term). 5.5 years.

Specify the estimated ending month and year of the agreement based on the total term.  
February 2022.

7. **A narrative discussing the economic impact or economic advantages of the project; community outreach or input in the development of the project; and any environmental factors or advantages of the project.**

Rehabilitating the sewer will extend its service life, and mitigate potential operational failures which would otherwise result in environmental, financial, and social damages in the form of pollution to public waterways, fines from regulatory agencies, and negative public perception.

8. **An estimate of the full cost of the Contract including a separate estimate of any and all phases or proposed future contract modifications.**

Cost summary:

Original Contract	\$1,538,598.00
Future Anticipated Needs	<u>\$ 0.00</u>
CONTRACT TOTAL	\$1,538,598.00

9. **Subconsultant information**

See attached Subcontractor Work Identification Form

Ord No.:

**Information to be included in all Legislation Modifying a Contract:**

1. **The names, contract compliance no. & expiration date, location by City/State and status of all companies (NPO, MAJ, MBE, FBE, HL1, AS1, or MBR) submitting a competitive bid or submitting an RFP or RFSO.**

Name \_\_\_\_\_ C.C. No./Exp. Date \_\_\_\_\_ City/State Status \_\_\_\_\_

2. **What type of bidding process was used (ITB, RFP, RFSO, Competitive Bid).**

\*For engineering agreements: Requests for Proposals (RFP's) were opened on \_\_\_\_\_.

\*For construction: Competitive Bid

3. **List the ranking and order of all bidders.**

- 1.
- 2.
- 3.

4. **Complete address, contact name, phone number, and e-mail address for the successful bidder only.**

5. **A description of work performed to date as part of the contract and a full description of work to be performed during any future phasing of the contract. The planning area should also be listed as well as any street or neighborhood names.**

See the following link for the "Community Planning Areas" on the Fiscal Intranet site here:  
<http://dpuweb/Portals/0/Fiscal/Columbus%20Planning%20Areas.pdf>

6. **An updated contract timeline to contract completion.**

**\*For engineering agreements:**

a. **The original agreement allowed for a total term of how many years? (ex. 4 year term) \_\_\_\_\_.**

b. **Which year of the total term is this modification for? (ex. year 2 of 4 year term). \_\_\_\_\_.**

c. **The expiration date of this agreement is \_\_\_\_\_.**

7. **A narrative discussing the economic impact or economic advantages of the project; community outreach or input in the development of the project; and any environmental factors or advantages of the project.**

8. A description of any and all modifications to date including the amounts of each modification and the Contract Number associated with any modification to date. (List each modification separately.)
  
9. A full description of the work to be performed as part of the proposed contract modification. (Indicating the work to be a logical extension of the contract is not sufficient explanation.)
  
10. If the contract modification was not anticipated and explained in the original contract legislation a full explanation as to the reasons the work could not have been anticipated is required. (Changed or field conditions is not sufficient explanation. Describe in full the changed conditions that require modification of the contract scope and amount.)
  
11. An explanation of why the work to be performed as part of the contract modification cannot be bid out. (Indicating the work to be a logical extension of the contract is not sufficient explanation.)
  
12. A cost summary to include the original contract amount, the cost of each modification to date (list each modification separately), the cost of the modification being requested in the legislation, the estimated cost of any future known modifications and a total estimate of the contract cost.
  
13. An explanation of how the cost of the modification was determined.

#### **14. Subconsultant information**

##### **\*For engineering agreements:**

Information regarding subconsultants should be submitted on the Subcontractor Work Identification Form Located on the Fiscal Intranet site under “DPU Fiscal Forms” (see link): <http://dpuweb/DPUFiscal/tabid/148/Default.aspx>

This form should have sub-Consultants identified to work on this contract, their contract compliance no. & expiration date, and their status (NPO, MAJ, MBE, FBE, HL1, AS1, or MBR), name, C.C. No./Exp. Date, status, brief Scope of work for each subcontractor, and their estimate of dollar value to be paid.