

**CITY OF COLUMBUS
BID WAIVER INFORMATION FORM**

TO ACCOMPANY LEGISLATION WHICH WAIVES ANY PROVISIONS OF COLUMBUS CITY CODES CHAPTER 329
(PLEASE LIMIT YOUR RESPONSE TO THIS SHEET)

1. Reasons for waiving City Code bid procedure:

- emergency breakdown causing unplanned need
- item to be purchased is of a perishable nature
- need to extend an existing contract
- there is not enough time to obtain formal bids to satisfy need
- non-price error on either the bidder's or the City's part in the bid proposal
- a new law or regulation requires immediate compliance
- other Bid waiver is required by the Purchasing Office for award of options listed separate from the bid. It has been determined these options are in the best interest of the City of Columbus to be part of these sweepers.

2. Detailed explanation of reason (must be completed by division):

The low bidder of RFQ005990, the Safety Company, included options with pricing that exceed the specifications provided and have been determined to be in the best interest of the city to be included in the building of these sweepers. The two (2) 3-Wheel units will include a comfort suspension option and all three (3) sweepers will include a high speed hopper lift and dump option. Bid waiver is required by the Purchasing Office for award of these options.

3. Informal procedure used:

- telephone quotations
- written quotations
- negotiations

4. Informal bids received and prices for each:

5. If lowest bid was not accepted, explain criteria for award:

ORDINANCE #:

APPROVED BY:

Authorized Approval on Corresponding Legislative File

DATE:
