*AC lines increment by 10 (i.e. line 1 = 10, line 2 = 20, etc.)

*If AC has fewer than three lines please delete unnecessary rows; if more than 3 lines please insert rows

Ordinance Attachment - AC Template (Expenditure Authorization)

Ord Number
2454-2024

Type: ACDI, ACPO,ACPR	Purchase Requisition (PR)#
ACPO	N/A

This is a Directors Office contract. Is it possible to have this set up as 1 line using the following Distributed Amounts?

Line # of AC	Project ID	Procurement	Dept	Div.	Ob. Class	Main Acct	Fund	Subfund	Program	Sect 3	Sect 4	Sect 5	Optional Field	Planning Area	Amount	Project Name
10			60	6005	03	63946	6100	000000	CW001	600506					$ 11,250.00	
20			60	6015	03	63946	6200	000000	ST001	601501					$ 7,500.00	
30			60	6009	03	63946	6000	000000	CW001	600921					$ 11,250.00	
															$ 30,000.00	

Type: ACDI, ACPO,ACPR	Purchase Requisition (PR)#
ACDI	N/A

Line # of AC	Project ID	Procurement Category	Dept	Div.	Ob. Class	Main Acct	Fund	Subfund	Program	Sect 3	Sect 4	Sect 5	Optional Field	Planning Area	Amount	Project Name
10																
20																
30																
															$ -	

$ 30,000.00 **Total Spend**

If fewer than three lines please delete unnecessary rows; if more than 3 lines please insert rows

Ordinance Attachment -- Authorize Appropriation

Ord Number

Line #	Dept	Div.	Ob. Class	Main Acct	Fund	Subfund	Program	Sect 3	Sect 4	Sect 5	Project ID	Amount
1												
2												
3												
												$ -

If fewer than three lines please delete unnecessary rows; if more than 3 lines please insert rows

Ordinance Attachment
Template to Authorize Transfer Between Projects or Subfinds WITHIN the Same Fund

Ord Number

Transfer From:

Line #	Dept	Div.	Ob. Class	Main Acct	Fund	Subfund	Program	Sect 3	Sect 4	Sect 5	Project ID	Optional Field	Amount	Project Name
1														
2														
3														
													$ -	

Transfer To:

Line #	Dept	Div.	Ob. Class	Main Acct	Fund	Subfund	Program	Sect 3	Sect 4	Sect 5	Project ID	Optional Field	Amount	Project Name
1														
2														
3														
													$ -	

If fewer than three lines please delete unnecessary rows; if more than 3 lines please insert rows

Ordinance Attachment
Template to Authorize Transfer Between Projects or Subfinds BETWEEN different Funds

Ord Number

TRANSFER FROM (10/69101)

Line # of AC	Dept	Div.	Ob. Class	Main Acct	Fund	Subfund	Program	Sect 3	Sect 4	Sect 5	Project ID	Optional Field	Amount	Project Name
1			10	69101										
2			10	69101										
3			10	69101										

Transfer OUT $ -

TRANSFER TO (80/49001)

Line # of AC	Dept	Div.	Ob. Class	Main Acct	Fund	Subfund	Program	Sect 3	Sect 4	Sect 5	Project ID	Optional Field	Amount	Project Name
1			80	49001										
2			80	49001										
3			80	49001										

Transfer IN $ -