

**CITY OF COLUMBUS
BID WAIVER INFORMATION FORM**

TO ACCOMPANY LEGISLATION WHICH WAIVES ANY PROVISIONS OF COLUMBUS CITY CODES CHAPTER 329
(PLEASE LIMIT YOUR RESPONSE TO THIS SHEET)

1. Reasons for waiving City Code bid procedure:

- emergency breakdown causing unplanned need
- item to be purchased is of a perishable nature
- need to extend an existing contract
- there is not enough time to obtain formal bids to satisfy need
- non-price error on either the bidder's or the City's part in the bid proposal
- a new law or regulation requires immediate compliance
- other Manifestly Impractical to Bid

2. Detailed explanation of reason (must be completed by division):

No known alternative based on criteria of required services. Services to be rendered include design consultation, installation, maintenance, removal, packaging and storage of custom holiday lighting along the Scioto Promenade (west side of Civic Center Drive between Broad Street and Rich Street) and in Bicentennial Park. This vendor has been providing these services to Columbus Downtown Development Corporation previously and is familiar with the site and the lighting program. CDDC is paying vendor directly for a portion of the costs and Columbus Recreation and Parks will be paying the balance of the 2017 service contract needs.

3. Informal procedure used:

- telephone quotations
- written quotations
- negotiations

4. Informal bids received and prices for each:

Light Up Columbus LLC: \$55,910.00

5. If lowest bid was not accepted, explain criteria for award:

N/A

ORDINANCE #:

APPROVED BY:

Authorized Approval on Corresponding Legislative File

DATE:
