

**2017 – 2019 CONSTRUCTION ADMINISTRATION & INSPECTION SVCS.
SOUTHEAST LIONS PARK STREET LIGHTING IMP'S, CIP 440007-100008
LIVINGSTON AVENUE STREET LIGHTING IMP'S, CIP 440007-100006**

Information to be included in all Legislation Modifying a Contract:

1. **The names, contract compliance no. & expiration date, location by City/State and status of all companies (NPO, MAJ, MBE, FBE, HL1, AS1, or MBR) submitting a competitive bid or submitting an RFP or RFSQ.**

<u>Name</u>	<u>C.C. No.-Exp. Date</u>	<u>DAX No.</u>	<u>City/State</u>	<u>Status</u>
PRIME AE Group, Inc.	26-0546656 – 10/4/18	2102	Columbus, OH	ASN
DLZ Ohio, Inc.	31-1268980 – 2/28/20	4939	Columbus, OH	MBR
Stantec Consulting Services	11-2167170 – 9/10/17	0462	Columbus, OH	MAJ
CTL Engineering, Inc.	31-0680767 – 8/3/18	4209	Columbus, OH	ASN

2. **What type of bidding process was used (ITB, RFP, RFSQ, Competitive Bid).**

Requests for Proposals (RFP's) were opened on November 4, 2016.

3. **List the ranking and order of all bidders.**

1. DLZ Ohio, Inc.
2. Stantec Consulting Services, Inc.
3. PRIME AE Group, Inc.
4. CTL Engineering, Inc.

*There was no specific ranking of bidders as all four firms that submitted will be awarded contracts. There was no "Evaluation Report" prepared for this contract.

4. **Complete address, contact name, phone number, e-mail address, and contract number for the successful bidder only.**

PRIME AE Group, Inc.
8415 Pulsar Place, Suite 300
Columbus, OH 43240
Reggie Hood, P.E., (614)-839-0250, rhoon@primeeng.com
PO060735 & PO060753

5. **A full description of all work to be performed including a full description of work to be performed during any known phasing of the contract. The planning area should also be listed as well as any street or neighborhood names.**

The work includes furnishing Construction Administration / Inspection services for the 2017 – 2019 fiscal years for Division of Sewerage and Drainage, Division of Water, Division of Power, and the Department of Finance and Management projects.

The work includes full-time or part-time services including resident project inspection for any specific project identified. In general, the consultant will respond to the contractor's requests for information, respond to inquiries regarding the interpretation of the contract documents, review contractors' claims for additional services and costs, review quality or materials/equipment substitutions and provide recommendations to the City, coordinate project submittals, schedule and chair progress meetings, and other services as directed by the City.

ORD# 1747-2017

The original agreement included services for two Division of Water projects: General Construction and Acton Road Area Water Line Improvements.

Modification No. 1 (current) will include services for the following 2 Division of Power projects:

1. Southeast Lions Park Underground Street Lighting Improvements, CIP No. 440007-100008 {UIRF}.
2. Livingston Avenue Underground Street Lighting Improvements, CIP 440007-100006 {UIRF}.

Both of these projects are located in the “Near South – 22” community planning area.

*Future modifications are anticipated, but unknown at this time.

6. An updated contract timeline to contract completion.

This is a three-year agreement from 2017 through 2019. The specific duration of services on each project are negotiated between the contracting agency and the consultant. The duration of the Southeast Lions Park and Livingston Avenue Street Lighting Improvements Projects are 180 calendar days each.

7. A narrative discussing the economic impact or economic advantages of the project; community outreach or input in the development of the project; and any environmental factors or advantages of the project.

This work is being performed with the City of Columbus’s goal to light every street. The addition of street lighting within the Southeast Lions Park and Livingston Avenue areas could provide both a sense of security and additional visibility on the roadways. This may also deter criminal activity, which would lessen the financial impact on city resources such as the Police and Fire departments.

8. A description of any and all modifications to date including the amounts of each modification and the Contract Number associated with any modification to date. (List each modification separately.)

This is the first modification to the agreement.

*Future modifications are anticipated, but unknown at this time.

9. A full description of the work to be performed as part of the proposed contract modification. (Indicating the work to be a logical extension of the contract is not sufficient explanation.)

The work includes furnishing professional services for Construction Administration and Inspection Services for the Division of Power’s Southeast Lions Park and Livingston Avenue Street Lighting Improvements Projects.

10. **If the contract modification was not anticipated and explained in the original contract legislation a full explanation as to the reasons the work could not have been anticipated is required. (Changed or field conditions is not sufficient explanation. Describe in full the changed conditions that require modification of the contract scope and amount.)**

This is a three-year agreement for fiscal years 2017-2019 and modifications were anticipated and explained in the original legislation under Ordinance No. 0838-2017.

11. **An explanation of why the work to be performed as part of the contract modification cannot be bid out. (Indicating the work to be a logical extension of the contract is not sufficient explanation.)**

Terms under the original Request for Proposal (RFP) indicated three firms to provide Construction Administration and Inspection Services for projects in 2017, 2018, and 2019. The procurement process for selecting PRIME AE Group, Inc. was explained in Ordinance No. 0838-2017.

12. **A cost summary to include the original contract amount, the cost of each modification to date (list each modification separately), the cost of the modification being requested in the legislation, the estimated cost of any future known modifications and a total estimate of the contract cost.**

Original Agreement Amount:	\$547,217.50 (PO060735 & PO060753)
Modification 1 (current)	<u>\$ 65,977.17</u>
Total (Orig. + Mod. 1)	\$613,194.67

13. **An explanation of how the cost of the modification was determined.**

Cost proposals were provided by PRIME AE Group, Inc., reviewed by the Division of Power, and was deemed acceptable.