

**DEPARTMENT OF PUBLIC UTILITIES  
FISCAL – CAPITAL IMPROVEMENTS SECTION  
REQUEST FOR CIP LEGISLATION FORM**

**DATE SUBMITTED TO FISCAL:** \_\_\_\_\_ **PROJECT ENGINEER:** Nick Domenick, P.E.

**PROJECT NAME:** Alum Creek Trunk (North) & Alum Creek SubTrunk Rehabilitation **CIP #:** 650725.02 **\$:** 261,624.75

**VENDOR NAME:** Chester Engineers

<b>TYPE:</b> Engineering Agreement: _____	Engineering Agreement Modification: <u>X</u> _____
Construction Contract: _____	Construction Contract Modification: _____
Guaranteed Maximum Cost Agreement: _____	Reimbursement: _____
Waive Competitive Bidding Provisions:* _____	Other: _____

**DESIGNATION:** Emergency \_\_\_\_\_ 30-Day X\_\_\_\_\_

**JUSTIFICATION FOR EMERGENCY DESIGNATION:**

**OTHER DIVISION/AGENCIES PARTICIPATING:**

(Provide project name, amount and contact information)

NA

**BACKGROUND**

**NEED:** The Alum Creek Trunk Sewer and the Alum Creek Subtrunk were assessed for their structural and O&M integrity in Phase 1 of this project. The assessment yielded that repairs were necessary to prolong the service life of these sewers, and to prevent the risk of failures. This modification will provide for the design of the recommended repairs.

**BID INFORMATION:**

**RFSQ & RFP INFORMATION (Engineering Only):**

- |   |   |
|---|---|
| 1) What companies sent in an RFSQ and when were they received?<br>the RFP process. Proposals were received from six offerors. | The RFSQ process was not used. Procurement was done directly by |
| 2) When were the RFP's received?  | October 8, 2010   |
| 3) State the scoring criteria and how the recommended bidder was determined?  |   |

The selection of the firm providing the professional engineering services has been performed in accordance with the procedures set forth in Columbus City Code, Section 329.11,. Upon review of the Technical Proposals, the offerors were ranked using criteria specified in City Code, and other criteria, specifically: competence of the offeror to perform the service, past performance of the offeror, cost evaluation, the feasibility/quality of the proposed project approach, location of the office performing work, familiarity with project requirements, ability to perform expeditiously, and contracted backlog of work with the Division.

**In addition to submitting this form, attach the following:**

- | <b><u>Construction Contracts</u></b>   | <b><u>Engineering Agreements</u></b>  |
|--|---|
| <input type="checkbox"/> Electronic Director's Information Sheet                     | <input checked="" type="checkbox"/> Electronic Director's Information Sheet |
| <input type="checkbox"/> Electronic Map (if not Citywide or Plant Project)           | <input checked="" type="checkbox"/> Electronic Map                          |
| <input type="checkbox"/> 5 blank books (6 if joint project with another City agency) | <input checked="" type="checkbox"/> Electronic Engineering Agreement        |
| <input type="checkbox"/> Electronic Bid Tabulation (if not prepared by Fiscal)       | (Including <b>APPENDICES</b> for Time Schedule, Labor                       |
| <input type="checkbox"/> Electronic Quality Factor Form (if not prepared by Fiscal)  | Hours, Cost Summary, Maximum Rates and                                      |
| <input type="checkbox"/> Electronic Bid Waiver (if applicable)*                      | Design/Maps)  |
|  | <input type="checkbox"/> Electronic Bid Waiver (if applicable)*             |

**NOTES & OTHER INFORMATION:**