

## Wentzel, Trisha L.

---

**From:** Lombardi, Joe A.  
**Sent:** Tuesday, March 24, 2020 10:54 AM  
**To:** Bells, Lori S.; Lee, Jonathan S.; Fouts, Sean S.; Dyer, Tim R.  
**Cc:** Heiser, Aileen N.; Davies, Tracie R.  
**Subject:** RE: memo Regarding Waiver of Chapter 329 In Response To COVID-19

Jon:

Please move forward and use the emergency measure.

Joe

---

**From:** Bells, Lori S.  
**Sent:** Tuesday, March 24, 2020 10:39 AM  
**To:** Lee, Jonathan S. <JSLee@columbus.gov>; Lombardi, Joe A. <JALombardi@columbus.gov>; Fouts, Sean S. <SSFouts@columbus.gov>; Dyer, Tim R. <TRDyer@columbus.gov>  
**Cc:** Heiser, Aileen N. <ANHeiser@columbus.gov>  
**Subject:** RE: memo Regarding Waiver of Chapter 329 In Response To COVID-19

+ Tim Dyer

Lorraine Bells, CPPO, CPPB  
Procurement Administrative Officer

---

Direct: 614.645.6114  
Fax: 614.645.7051  
[www.columbus.gov](http://www.columbus.gov)

---

**From:** Lee, Jonathan S.  
**Sent:** Tuesday, March 24, 2020 10:37 AM  
**To:** Lombardi, Joe A. <JALombardi@columbus.gov>; Fouts, Sean S. <SSFouts@columbus.gov>  
**Cc:** Bells, Lori S. <LSBells@columbus.gov>; Heiser, Aileen N. <ANHeiser@columbus.gov>  
**Subject:** RE: memo Regarding Waiver of Chapter 329 In Response To COVID-19

Director: we have a critical emergency at JP wastewater plant. It's not COVID-19 related, but it is critical to the operation. We have a major pump that has gone down for treatment. With Council out until 4/20 we have a 12-14 week lead time to get the pump ordered and delivered to us. We have a vendor but the pump quote is \$144,370. I am considering a 24-hour bid as well. However, under the current state of emergency since this does require Council action (since its over \$50K), can we enter into contract and then follow-up with legislation on 4/20? Or would there be other Mayor's emergency procedures we should follow?

Thanks for your guidance.

**Jon Lee**  
Assistant Director

DEPARTMENT OF  
PUBLIC UTILITIES

Director's Office  
910 Dublin Road  
Columbus, OH 43215  
Direct: 614.645.7820  
Mobile: 614.376.9367

<http://columbus.gov/>



---

**From:** Lombardi, Joe A.  
**Sent:** Friday, March 20, 2020 12:44 PM  
**To:** Messer, Scott S. <[SSMesser@columbus.gov](mailto:SSMesser@columbus.gov)>; DeLong, Amy <[ADeLong@columbus.gov](mailto:ADeLong@columbus.gov)>; Stevens, Michael H. <[MHStevens@columbus.gov](mailto:MHStevens@columbus.gov)>; Stallings-Johnson, Beverly A. <[BAStallings-Johnson@columbus.gov](mailto:BAStallings-Johnson@columbus.gov)>; Smydo, Matthew J. <[MJSmydo@columbus.gov](mailto:MJSmydo@columbus.gov)>; Roberts, Mysheika W. <[MWRoberts@columbus.gov](mailto:MWRoberts@columbus.gov)>; Brandon, Nichole M <[NMBrandon@Columbus.gov](mailto:NMBrandon@Columbus.gov)>; Williams-Scott, Carla <[CWilliams-Scott@columbus.gov](mailto:CWilliams-Scott@columbus.gov)>; Gallagher, Jennifer L. <[JLGallagher@columbus.gov](mailto:JLGallagher@columbus.gov)>; Davies, Tracie R. <[TRDavies@columbus.gov](mailto:TRDavies@columbus.gov)>; Rakosky, Paul R. <[PRRakosky@Columbus.gov](mailto:PRRakosky@Columbus.gov)>; Pettus Jr., Ned (Director) <[NPettusjr@columbus.gov](mailto:NPettusjr@columbus.gov)>; Orth, Sam <[HSOrth@columbus.gov](mailto:HSOrth@columbus.gov)>  
**Cc:** Paul, Kenneth C. <[KCPaul@columbus.gov](mailto:KCPaul@columbus.gov)>; Lee, Dawn Tyler <[DTLee@columbus.gov](mailto:DTLee@columbus.gov)>; Perfect, Kimber L. <[KLPerfect@columbus.gov](mailto:KLPerfect@columbus.gov)>; Pishotti, Kate <[kmpishotti@columbus.gov](mailto:kmpishotti@columbus.gov)>; Davis, Robin C. <[RCDavis@columbus.gov](mailto:RCDavis@columbus.gov)>; Owens, Kathy A. <[KAOWens@Columbus.gov](mailto:KAOWens@Columbus.gov)>; Giangardella, Dan J. <[DJGiangardella@columbus.gov](mailto:DJGiangardella@columbus.gov)>; Fouts, Sean S. <[SSFouts@columbus.gov](mailto:SSFouts@columbus.gov)>; Bond, James D. <[JDBond@Columbus.gov](mailto:JDBond@Columbus.gov)>; Kilgore, Megan N. <[MNKilgore@Columbus.gov](mailto:MNKilgore@Columbus.gov)>; Brown, Michael S. <[MSBrown@columbus.gov](mailto:MSBrown@columbus.gov)>; Hardin, Shannon G. <[SGHardin@columbus.gov](mailto:SGHardin@columbus.gov)>; Davidson, Zachary G. <[ZGDavidson@columbus.gov](mailto:ZGDavidson@columbus.gov)>; Brown, Elizabeth <[ECBrown@columbus.gov](mailto:ECBrown@columbus.gov)>; Ellingsen, Kelsey A. <[KAEllingsen@columbus.gov](mailto:KAEllingsen@columbus.gov)>  
**Subject:** memo Regarding Waiver of Chapter 329 In Response To COVID-19

Good afternoon:

Attached is a memo outlining guidance for waiver requests of Chapter 329 for items that are critical for addressing COVID-19. These procedures are to be followed by all departments. At this time, only the Columbus Public Health is exempt from these procedures. I will be the contact for your staff to request waivers until further notice. We encourage departments to use current appropriations and to track expenses. We will most likely have to "true" budgets at some point in the future. Many of the items that departments need should be available on City-wide or departmental contracts.

To keep the requests at a minimum, please send me the name(s) of individuals you will be designating as authorized to seek my approval if needed. I would like those names by end of business today March 20, 2020.

This outbreak will have an impact on our revenue sources therefore, department heads are encouraged to delay or limit non-essential, non-mission critical expenditures. We understand there is a lot going on and still some gray matters, but working together we will be able to figure things out and get through our current circumstances. Communicating with Department of Finance and Management staff is critical.

Thank you all for your cooperation in this matter.

Joe

Joe Lombardi  
Director

---



DEPARTMENT OF FINANCE  
AND MANAGEMENT

90 W. Broad Street  
Columbus, OH 43215  
**Direct:** (614) 645-6290  
**Fax:** (614) 645-7139  
[www.columbus.gov](http://www.columbus.gov)

