DIRECTOR'S INFORMATION FORM

<u>Information to be included in all Legislation authorizing entering into a Contract:</u>

1. The names, contract compliance no. & expiration date, location by City/State and status of all companies (NPO, MAJ, MBE, FBE, HL1, AS1, or MBR) submitting a competitive bid or submitting an RFP or RFSQ.

| <u>Name</u> | C.C. No./Exp. Date | City/State | Status |
|--------------------|-------------------------|--------------|--------|
| Brown and Caldwell | 94-1446346 - 03/18/2016 | Columbus, OH | MAJ |
| URS | 34-0939859 - 07/02/2015 | Columbus, OH | MAJ |

2. What type of bidding process was used (ITB, RFP, RFSQ, Competitive Bid).

RFP

3. List the ranking and order of all bidders.

- 1. Brown and Caldwell
- 2. URS

4. Complete address, contact name and phone number for the successful bidder only.

Brown and Caldwell 4700 Lakehurst Court Suite 100 Columbus, Ohio 43016

David Nitz, Project Manager, Ph: (614) 410-6144 Fax: (614) 410-3088

5. A full description of all work to be performed including a full description of work to be performed during any known phasing of the contract.

This project is one of three projects to provide the Chemically Enhanced Primary Treatment (CEPT) project at the Southerly Wastewater Treatment Plant (SWWTP), as approved by the Ohio EPA. The CEPT facilities provide additional plant capacity to treat wet weather flows in excess of 330 MGD.

This project will focus on upgrades and modifications to the Headworks Facility, Solids Handling Facilities, and Plant Control System. This is a contract for professional engineering design services and services during construction (Design Professional, or "DP" services). The initial phase of this contract will consist of Preliminary Design Services for the SWWTP CEPT, Preliminary Treatment.

Detailed Design services will be performed in 2015 when the Preliminary Design Phase has been completed. It is anticipated a future contract modification will be requested for this work.

Engineering Services During Construction will be performed in 2017 when the proposed improvements are constructed. It is anticipated a future contract modification will be requested for this work.

The actual emplacement of the work will be by construction contract. This enginerring contract provides detailed design and bidding assistance, along with construction-phase engineering, start-up and commissioning assistance, and record documentation preparation. Construction Management services are being performed by others.

6. A narrative timeline for the contract including a beginning date, beginning and ending dates for known phases of the contract and a projected ending date.

The DP will begin after the notice to proceed is given. It is estimated that the Preliminary Design for the project can be completed in the second quarter of 2015. The Detailed Design would commence immediately after the Preliminary Design work is approved. At the conclusion of the Detailed Design, the construction contract(s) will be bid and awarded in 2017.

The overall contract duration, from initiation of Preliminary Design services to completion of Services During Construction, is estimated to be 60 months. Brown and Caldwell's services will continue beyond completion of construction to provide "as-built" record drawings of the constructed facilities.

7. A narrative discussing the economic impact or economic advantages of the project; community outreach or input in the development of the project; and any environmental factors or advantages of the project.

This project will capture and treat wet weather flows in excess of the current plant capacity. Without this improvement, these wastewater flows would be conveyed, untreated, to the river. The addition of this treatment will remove solids from and disinfect the wastewater, which will provide protection of and benefit to the receiving waters.

Public informational meetings are not anticipated for this project, all proposed work should be within the boundaries of the wastewater treatment facility. Regulatory agencies will be notified of the proposed work as appropriate.

8. An estimate of the full cost of the Contract including a separate estimate of any and all phases or proposed future contract modifications.

This contract is proposed to be entered into for an amount of \$1,583,073 that is estimated to be sufficient to complete the work included in the initial scope of services. Accurate estimates of cost for all steps of the engineering services, and project construction, are difficult to produce this early in the project due to the many possible alternatives for facility improvements that will be considered. Following is an estimate of costs for the contract:

| Original Contract | \$ 1,583,073.00 |
|---|-----------------|
| Estimated Future Modification No. 1 (Budgeted 2015) | \$ 900,000.00 |
| Estimated Future Modification No. 2 (Budgeted 2017) | \$ 756,000.00 |
| CURRENT PROPOSED TOTAL | \$ 3,239,073.00 |

9. Sub-Consultants identified to work on this contract, their contract compliance no. & expiration date, and their status (NPO, MAJ, MBE, FBE, HL1, AS1, or MBR):

Name C.C. No./Exp. Date Status

See attached Subcontractor Work Identification Form, April 11, 2014.

10. Scope of work for each subcontractor and their estimate of dollar value to be paid.

See attached Subcontractor Work Identification Form, April 11, 2014.