

**CITY OF COLUMBUS
BID WAIVER INFORMATION FORM**

TO ACCOMPANY LEGISLATION WHICH WAIVES ANY PROVISIONS OF COLUMBUS CITY CODES CHAPTER 329
(PLEASE LIMIT YOUR RESPONSE TO THIS SHEET)

1. Reasons for waiving City Code bid procedure:

- emergency breakdown causing unplanned need
- item to be purchased is of a perishable nature
- need to extend and existing contract
- there is not enough time to obtain formal bids to satisfy need
- non-price error on either the bidder's or the City's part in the bid proposal
- a new law or regulation requires immediate compliance
- other Installation timing to coordinate w/work at Public Service/SWACO Eco-Station and need to complete installation by 2/13 to meet Homeland Security Grant Funding requirements.

2. Detailed explanation of reason (must be completed by division):

DPU and DoT have been working in tandem to take advantage of Homeland Security Grant funding for installation of new fiber for the Hap Cremean Water Plant (HCWP). Grant funding was secured in Sept. 2011 with a projected installation date of first quarter 2012. To maintain the grant funding, installation must be complete by February 2013. DoT has a current UTC contract that was competitively bid and their intent was to utilize this contractor (Echo 24) for the installation. This contractor provided initial budget prices which were used in the grant application and later provided a detailed construction estimate. In discussions with City Purchasing DoT discovered this UTC could not be used to award this work. We would like to request waiving competitive bidding to award this contract to Echo 24 for the following reasons:

- Project needs to be completed by February 2013 or City will lose the \$185,000 grant (this covers entire project cost)
- Project overlaps with the SWACO/Refuse new Eco Station (trash transfer station) on the HCWP site
- Location of fiber install will interfere with Eco Station temporary parking; the sooner fiber is installed the less impact to Eco Station project
- Competitive process was utilized to select contractor (Echo 24) although this work has been determined to be larger in scope than original UTC bid

3. Informal procedure used:

- telephone quotations
- written quotations
- negotiations

4. Informal bids received and prices for each:

Bid only solicited from Echo 24 (they competitively bid a UTC contract with DoT). Bid price from Echo 24 is \$179,415.00. This price includes Davis Bacon Federal Wage rates. The Homeland Security Grant is for \$185,000.00.

5. If lowest bid was not accepted, explain criteria for award:

N/A

APPROVED

DATE:

BY:

(Authorized Signature)