

**Ord No.: 1022-2023**

**Information to be included in all Legislation Modifying Contracts:**

The names of all companies bidding, or submitting an RFP or RFSQ, for the original contract.

1. ARCOS LLC | 20-3787596 / 12/21/24 | Columbus/OH | MAJ
2. Shiftboard Inc, | N/A | N/A| Seattle, WA | Unknown
3. Kronos Incorporated (UKG) | 04-640942 | 7/27/2024 | Lowell, MA | MAJ

The name and location of the firm awarded the original contract and the Contract Number.

ARCOS LLC, 8800 Lyra Dr, Suite 200, Columbus, OH 43240  
PO387378

A description of work performed to date as part of the contract and a full description of work to be performed during any future phasing of the contract.

A continuation of the original SOW.

**Planning Phase:**

The project efforts will initiate with a kickoff to align all project stakeholder expectations and roles and responsibilities. This phase will include a comprehensive workshop designed to establish the structure of the project team, discover the core business and technical requirements of the project, and distill a conceptual solution set and design that will provide the preliminary focus for the project. This phase of the project will ultimately transform the disconnected pieces of the project into a comprehensive, integrated execution plan.

**Columbus DPU Responsibilities**

Project Team and Sponsorship: Participate in the requirements gathering sessions; Define and validate business and technical requirements; Identification of Columbus DPU project team and sponsorship; Complete, return, review and approve ARCOS requirements documentation; Requirements review; Columbus DPU signoff

**Deliverables**

This phase will be complete when ARCOS has completed all objectives and documents listed below and they have been reviewed with the Columbus DPU Project Sponsor or Manager.

**Developing Phase**

The Developing phase primarily involves building and/or configuring the solutions and content required for user testing and go-live. During this phase, all key elements of the technical solution and deployment process must be carefully engineered, validated, and managed.

The primary purpose of the Developing phase is to optimize the conceptual design into fully engineered and automated solutions, where possible, in order to create the most efficient and effective deployment methods. Leveraging a comprehensive system walkthrough, validate current state alignment and at its conclusion conduct testing guided

by the ARCOS team as to perform any necessary reconfigurations ensuring that all solutions are operating to specification, and are ready to support the training and readiness activities within the Deploy phase.

### **Columbus DPU Responsibilities**

Project Team and Sponsorship; Validate all functionality; Provide availability for knowledge transfer; Learn the ARCOS system functionality; Make available the needed resources; Conduct system testing and validation; Formal testing results review; Align end-user communications plan with implementation timeline; Send end-user communications to support upcoming awareness messaging; Callout; Validate all functionality; Provide availability for knowledge transfer; Provide validation prior to Testing; Make available the needed resources; Conduct UAT; Formal UAT signoff

### **Deliverables**

This phase will be complete when ARCOS has completed all objectives and documents listed below and they have been reviewed with the Columbus DPU Project Sponsor or Manager.

An updated contract timeline to contract completion.

Original CT – June 2, 2023 – June 1, 2024  
Mod. #1 – June 2, 2024 – June 1, 2025  
Mod. #2 – June 2, 2025 – June 1, 2026  
Mod. #3 - June 2, 2026 – June 1, 2027  
Mod #4 – June 2, 2027- June 1, 2028

A description of any and all modifications to date including the amounts of each modification and the Contract Number associated with any modification to date. (List each modification separately)

Modification #1 - \$ 245,898.00 (pending)

A full description of the work to be performed as part of the proposed contract modification. (Indicating the work to be a logical extension of the contract is not sufficient explanation)

See above

If the contract modification was not anticipated and explained in the original contract legislation a full explanation as to the reasons the work could not have been anticipated is required. (Changed or field conditions is not sufficient explanation. Describe in full the changed conditions that require modification of the contract scope and amount.)

This modification No. 1 was anticipated and will authorize payment for the implementation and support for DPU Overtime Call-out System for the time period of June ~~12~~, 2024 to June ~~21~~, 2025, which are associated with the original contract.

An explanation of why the work to be performed as part of the contract modification cannot be bid out. (Indicating the work to be a logical extension of the contract is not sufficient explanation)

Work under this modification is a continuation of services included in the scope of the original bid contract. No lower pricing/more attractive terms and conditions are anticipated at this time.

A cost summary to include the original contract amount, the cost of each modification to date (List each modification separately), the cost of the modification being requested in the legislation, the estimated cost of any future known modifications and a total estimate of the contract cost.

Original Contract (PO387378)	\$ 460,895.00
Modification #1 (pending)	\$ 245,898.00
Total	\$706,793.00