

Information to be included in all Legislation authorizing entering into a Contract:

1. The names, contract compliance no., location by City/State and status of all companies submitting a competitive bid or submitting an RFP or RFSQ.

<u>Name</u>	<u>C.C. No.</u>	<u>City/State</u>	<u>Maj/MBE/FBE</u>
A. Braun & Steidl Architects, Inc.	341414083	Columbus, Ohio	Majority
B. DLZ Ohio, Inc.	311268980	Columbus, Ohio	Majority

2. Complete address, contact name and phone number for the successful bidder only.

Braun & Steidl Architects, Inc., 234 N. Fifth Street, Columbus, OH 43215
Contact: Mr. James A. Bresler, AIA; (614) 224-9555

3. A full description of all work to be performed including a full description of work to be performed during any known phasing of the contract.

This professional services contract with Braun & Steidl Architects, Inc. will provide professional design services and services during construction for the Fairwood Facility Improvements project, Project 650510.31. The City of Columbus maintains a Sewer Maintenance and Operations Center (SMOC) facility at 1250 Fairwood Avenue. The Fairwood Facility is responsible for the operation, maintenance and repair of the City's sewer collection system and houses various city staff including the Division of Police and Fire operations on the premises which function 24/7. The Scope of Work for this project, at the City's discretion, will consist of the following elements:

1. Conduct an existing facilities assessment to investigate the existing facilities and document the current condition at the Fairwood Facility and outline needed improvements in a report.
2. Remove the existing brick fascia in second story areas and replace with metal siding.
3. Replace and upgrade the existing fuel dispensing area:
 - a. Assess and replace the existing fuel dispensers with new vapor recovery system, Gas Boy dispensers and Maximus Fuel Focus system that will connect to the existing City Fleet system.
 - b. Assess and replace the card reader.
 - c. Assess and replace the existing canopy structure and fueling station islands.
 - d. Assess and upgrade or replace the existing plumbing, electrical and HVAC systems associated with the fueling station.
 - e. Install a new E-85 Fuel Tank system.
 - f. Replace surrounding pavement as needed.
 - g. Address related Code issues.
4. Replace the existing roof mount 30 ton AC unit.
5. Replace the existing 650,000 BTU reheat boiler located in the stock room area.

6. Evaluate an area approx 50' X 100' in front of building to design and build a rain garden.
7. Evaluate the existing emergency power system at the Fairwood Facility.

In addition, to the above listed items at the Fairwood Facility, the Scope of Work contains the assessment, replacement and upgrade of the existing fueling station at the Utilities Complex at 910 Dublin Road. This work includes:

1. Assess and replace the existing fuel dispensers with new vapor recovery system, Gas Boy dispensers and Maximus Fuel Focus system that will connect to the existing City Fleet system.
2. Assess and replace the card reader system.
3. Assess and replace the existing canopy structure and fueling station islands.
4. Assess and upgrade or replace the existing plumbing, electrical and HVAC systems associated with the fueling station.
5. Install a new E-85 Fuel Tank system.
6. Replace surrounding pavement as needed.
7. Address related Code issues.
8. Contingency, as authorized.

4. A narrative timeline for the contract including a beginning date, beginning and ending dates for known phases of the contract and a projected ending date.

The Design Professional (DP) will begin after the notice to proceed is given. It is estimated that the Preliminary Design for the project can be completed in 2 months from the date that a notice to proceed is given. The Detailed Design would commence immediately after the Preliminary Design work is approved. It is anticipated that there will be two construction contracts; one for the fuel dispensing area improvements at the Fairwood Facility and the Utilities Complex, with the second for the remaining work at the Fairwood Facility. Due to the possibility of alternatives for facility improvements that will be considered for this project, the possible phasing of the project will be determined at the conclusion of the Preliminary Design work. At the conclusion of the Detailed Design, the construction contract(s) will be bid and awarded. The DP will perform Services During Construction, that include Technical Project Representation (TPR) to interpret contract requirements and to verify the construction Contractor's compliance with the project's technical requirements, start-up and commissioning assistance, record documentation preparation assistance and Field Project Representation (FPR) to observe and verify the construction Contractor's compliance with the project's technical requirements. Construction Management and Administrative Services, and Materials Testing and Evaluation Services will be performed by others.

The overall contract duration, from initiation of Preliminary Design services to completion of Services During Construction, is estimated to be 14 months.

The contract shall be funded by incremental appropriation, through the use of modifications. This original award will provide funding for the Preliminary and Detailed Design. The future needs for Services During Construction are anticipated to occur in 2009, at which time a future modification is planned.

5. An estimate of the full cost of the Contract including a separate estimate of any and all phases or proposed future contract modifications.

This contract is proposed to be entered into for an amount of \$242,161.00 that is estimated to be sufficient to complete the Preliminary and Detailed Design work. Subsequent work steps will be funded incrementally by contract modification as they need to be undertaken.

Accurate estimates of cost for all steps of engineering services, and project construction, are difficult to produce this early in the project due to the many possible alternatives for facility improvements that will be considered for incorporation in project construction. Following is an estimate of costs for the contract:

Original Contract	\$242,161.00
Future Modification No. 1 (estimated 2009 funding)	<u>\$239,000.00</u>
CURRENT PROPOSED TOTAL	\$481,161.00

6. Sub-Consultants identified to work on this contract:

The following Sub-Consultants have been identified by the Design Professional:

- A. Korda/Nemeth Engineering, Inc., Columbus, OH
- B. Kinzelman Kline Gossman, Columbus, OH
- C. Shelley Metz Baumann Hawk, Inc., Columbus, OH

Note: The Contract should be considered to include any and all work that is anticipated to be awarded to the company awarded the original contract throughout the contract/project timeline. This includes the original contract and any and all future anticipated modifications to the contract to complete the contract/project.

06-24-08