CITY OF COLUMBUS - SOLE SOURCE INFORMATION FORM

TO ACCOMPANY LEGISLATION WHICH WAIVES
ANY PROVISIONS OF COLUMBUS CITY CODE CHAPTER 329.
(LIMIT YOUR RESPONSE TO THIS SHEET)

1.   Verification of sole source: (Why no other individual or business entity is capable of supplying the needed item/service.)

☒   Sole source manufacturer/distributor.

☐   Sole distributor authorized for this territory.

☐   Patented product purchased for owner/developer.

☐   Sole company offering this unique service.

☐   Other:

2.   Describe any effort to bid for alternate item (service or product) that is not provided by a sole source that would meet this need:

The desired software, Penelope EHR and Case Management System, is unique and sold direct from Social Solutions Global Inc ("Bonterra"). No other product has the needed specifications and therefore no effort was made to source an alternative software platform.

3.   Describe efforts to determine/verify that the company is the sole source:

Internet searches verify that Social Solutions Global aka Bonterra is the sole authorized provider of Penelope.

4.   Indicate how the price or fee structure was determined:

The price is standard subscription cost for public entities and directly quoted from the vendor based on number of users and includes training, support, and online dashboard capabilities.

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Approved By: Authorized Approval on Corresponding Legislative File