
CITY OF COLUMBUS - SOLE SOURCE INFORMATION FORM

TO ACCOMPANY LEGISLATION WHICH WAIVES
ANY PROVISIONS OF COLUMBUS CITY CODE CHAPTER 329.
(LIMIT YOUR RESPONSE TO THIS SHEET)

1. Verification of sole source: (Why no other individual or business entity is capable of supplying the needed item/service.)

- ☐ Sole source manufacturer/distributor.
- ☒ Sole distributor authorized for this territory.
- ☐ Patented product purchased for owner/developer.
- ☐ Sole company offering this unique service.
- ☐ Other:

2. Describe any effort to bid for alternate item (service or product) that is not provided by a sole source that would meet this need:

The court owns the bracelets so we need a company to provide service for the product that we have.

3. Describe efforts to determine/verify that the company is the sole source:

A letter from the manufacturer of the device states that the this vendor is the only authorized provider of services in our area.

4. Indicate how the price or fee structure was determined:

The price was quoted by the authorized provider.

Ordinance No.: 0589-2018

Approved By: Authorized Approval on Corresponding Legislative File
