CITY OF COLUMBUS - SOLE SOURCE INFORMATION FORM

TO ACCOMPANY LEGISLATION WHICH WAIVES
ANY PROVISIONS OF COLUMBUS CITY CODE CHAPTER 329.
(LIMIT YOUR RESPONSE TO THIS SHEET)

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1.   Verification of sole source: (Why no other individual or business entity is capable of supplying the needed item/service.)

☒   Sole source manufacturer/distributor.

☐   Sole distributor authorized for this territory.

☐   Patented product purchased for owner/developer.

☐   Sole company offering this unique service.

☐   Other:

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2.   Describe any effort to bid for alternate item (service or product) that is not provided by a sole source that would meet this need:

CritiCall and OPAC are unique software tools, specialized for non-uniformed testing of call takers. Civil Service prefers to continue using this software, so no effort to bid for an alternate item.

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3.   Describe efforts to determine/verify that the company is the sole source:

Biddle Consulting provided letters verifying its sole source status for CritiCall/OPAC software. Additional internet research confirms that Biddle does not utilize resellers or distributors.

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4.   Indicate how the price or fee structure was determined:

Negotiated with vendor

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