

**Information to be included in all Legislation Modifying a Contract:**

1. **The names, location by City/State and status of all companies submitting a competitive bid or submitting an RFP or RFSQ for the original contract.**

<b><u>Name</u></b>	<b><u>City/State</u></b>	<b><u>Majority/MBE/FBE</u></b>
R.D. Zande & Associates, Inc.	Columbus, Oh	Majority
URS Corporation	Columbus, Oh	Majority
Burgess & Niple, Inc.	Columbus, Oh	Majority

2. **The name, address, contact name, phone number and contract number of the firm awarded the original contract.**

R.D. Zande & Associates, Inc.  
1500 Lake Shore Drive, Suite 100  
Columbus, Ohio 43204  
Mike Brewster, P.E.  
(614)486-4383  
Contract Number 1061

3. **A description of work performed to date as part of the contract and a full description of work to be performed during any future phasing of the contract.**

Work to date consists of a design of a water distribution main located along West Broad Street, between Hague Avenue and Columbian Avenue. Provide Engineering services on an “as needed” basis for the Division of Power and Water per the scope of services on file with the Division.

4. **An updated contract timeline to contract completion.**

There is no timeline for this contract. The work is assigned “as-needed”. Schedules are established as the work is assigned.

5. **A description of any and all modifications to date including the amounts of each modification and the Contract Number associated with any modification to date. (List each modification separately.)**

None

6. **A full description of the work to be performed as part of the proposed contract modification. (Indicating the work to be a logical extension of the contract is not sufficient explanation.)**

As emergencies arise, projects are assigned to the engineer.

7. **If the contract modification was not anticipated and explained in the original contract legislation a full explanation as to the reasons the work could not have been anticipated is required. (Changed or field conditions is not sufficient explanation. Describe in full the changed conditions that require modification of the contract scope and amount.)**

Under Section XVIII of contract number EL005927, the City reserved the right to extend the contract for fiscal years 2007 and 2008 at a maximum obligation of \$150,000 per year.

8. **An explanation of why the work to be performed as part of the contract modification cannot be bid out. (Indicating the work to be a logical extension of the contract is not sufficient explanation.)**

The General Engineering Services contract is utilized in emergency situations to expedite the design of the project that is needed.

9. **A cost summary to include the original contract amount, the cost of each modification to date (list each modification separately), the cost of the modification being requested in the legislation, the estimated cost of any future known modifications and a total estimate of the contract cost.**

Original Contract, EL005927	\$150,000
First Modification Amount (current)	\$150,000
Future Anticipated Modification (2008)	<u>\$150,000</u>
Total Estimated Contract Cost	\$450,000

10. **An explanation of how the cost of the modification was determined.**

Under Section XVIII of contract number EL005927, it was stated that the rate for services performed in the fiscal years 2007 and 2008 shall be specified in Schedule 1, which is based on the Total Labor Costs plus Subcontract Costs plus Reimbursable Expenses Costs contract.