

BID WAIVER INFORMATION FORM
TO ACCOMPANY LEGISLATION
(LIMIT YOUR RESPONSE TO THIS SHEET)

1. Reason(s) for Waiving City Code Bid Procedure:

- Purchase made from sole source.
- Emergency breakdown creating an unplanned need.
- Item to be purchased is of a perishable nature.
- It is impossible to obtain bids to satisfy need with time required by formal bidding process.
- Need to extend or increase an existing contract.
- Non-price errors on either the bidder's or the City's part in the bid proposal.
- A new law or regulation which requires immediate compliance.
- Other: Unique nature of services provided.

Explanation:

Due to the unique nature of the performances, contracts or agreements associated with the Music In the Air events they are negotiated on an individual basis to meet the given needs of the Recreation and Parks Department. IATSE can provide the trained people needed for technical services. These individuals must be specifically trained and remain constant as they are operating and are responsible for city equipment within city facilities and park property. TPSCO is the payroll company for IATSE and must be used in order to provide payment for stagehand services.

2. Was Informal Bid Procedure Used: Yes No Explain:

The amount of the contract, \$25,000 was negotiated with IATSE.

3. Informal Bid Received and Prices for Each:

N/A

4. If Lowest Bid Was Not Accepted, Explain:

N/A

Approved: Alan D. McKnight
Director, Recreation and Parks Department

Date: March 7, 2007